

## Steps to complete a Mobility Parking Zone Application

1. Login to Self-Service Account once you have registered.

https://www.innerwest.nsw.gov.au/about/get-in-touch/online-self-service

Enter online self-service as a registered user
Enter as a registered user
Troubleshooting
Tips for navigating the site +
'How to' guides for using online self-service +

2. Once you have logged in, please click on "Public Approvals" under Enquiries Tab



3. Choose "Road Related Approval" from the list.

Step 1 Public Approvals	Deta	ails		
Step 2 Further Details	^	Type of Approval		
Step 3		Select from list *		~
		Description	Search Terms	
		Footpath Approval		
		Road Related Approval		
ļ		Tree Approval		
		Search for your property <b>*</b>		~
		Next >		



4. Choose "Road Related Approval" from the list.

Enterprise search	1	
Step 1	Details	
Public Approvals	Road Related Approval 🗸	
Step 2 Further Details		
Step 3 Summary	${\scriptstyle \wedge}$ Road Related Approval (select all activities you are proposing)	
	Road, Footpath and Carpark Occupancy Permit	
	Roadworks Step 1 Design Approval	
	Roadworks Step 2 Permit to Construct	
	Mobility Parking Zone	
,	Road Opening Permit	
	Standing Plant Permit	
	Temporary Full Road Closure	
	Skip Bin - User	
	Hoarding Permit	
	Street Party	
	Filming and Photography Permit	
	Work Zone Application	
	Skip Bins – Provider Licence	

5. Enter property address and click Next





 Please answer the questions for the application and click next –Note this information appears as Public Record on council application tracking website page. No personal information is displayed on the website. \

Step 1 Public Approvals	Answer questions to provide further detail
Step 2 Further Details	<ul> <li>Mobility Parking Zone</li> </ul>
Step 3 Summary	Activity Location (Describe the location including a street name(s) and proximity to a cross street and/or property) *

7. Based on the information provided, a fee quote will be generated- Please note there is NO application fee for a Mobility Parking Zone, but you must complete all the steps to lodge your application.

Public Approvals	۲	Summary
Step 2 Further Details	۲	Summary of Enquiry: Public Approvals Enquiry Date: 12/07/2027 2-14 Fisher: Street PETERSHAM NSW 2049
Step 3 Summary		
		The following is a summary of applications to be lodged:
		Mobility Parking Zone Activities: Hoad Helated Approval, Mobility Parking Zone
		Mobility Parking Zone - Approvals
		The following fees and charges apply:
		You will need to provide the following details when you lodge your application: Mandatory, Applicant Optional: Debtor Account, Property Owner Other, Street, Application You will need to provide the following documents when you lodge your application: Mandatory, Application form, Medical Cartificate, Copy of Mobility Parking Permit Optional: System Generated Permits and Licenses, Supporting Documentation
		Next Steps to Proceed with your Application
		<ol> <li>Lodging your Application(s) - dick Lodge to finalise your application and submit it.</li> <li>Cancel your Enquiry - select Home to cancel your Enquiry.</li> </ol>
		Where?

8. Please click "Lodge" to continue with the application.





 The Application Summary Page will appear. Click on summary and complete the actions required. Please note the below is an example – every application will ask for different actions.

Reference: Public Approvals 2117000   2-14 Fisher Street PETERSHAM	NGW 2049	
2 Details	Summary	
	S records.	
Applications	Attachments: Application Form is required Hinnig and Proceedings from is Educationappy	REQUIRED
Additional Questions 4 questions 0 mandatory questions	Attachments: Public Liability Insurance Certificate of Currency is required tixing out Protography News: Defaut company	Go
Applicants 1 applicant	Mandatory details guestions have been answered Rining and Prempshy Permit: Defaul coopey	COMPLETED
Cther People	Applicant: Henry and Neuropathy Fermi   Default comproy	COMPLETED
Fees 1 tem	Debtor account: Fining and Promagnaty Permit ( Indexit company	COMPLETED
2 Attachments		
Summary 2 Actions Required 3 Actions Controlent		

- 10. Once all the information requested has been attached, "Pay Now" Option will appear.
- 11. Click on Pay Now and payment page will appear

$\leq$	Pay Now
	Reference: Public Approvals 2117600   2-14 Fisher Street PETERSHAM
	Details
	Applications 1 application to lodge
	Additional Questions 4 questions 0 mandatory questions
	Applicants 1 applicant

12. FINAL STEP: Your Application is NOT LODGED until you complete this step.

Once you have made the payment, the system will take you back to application.

Ensure you click "Finalise and lodge" for application to be lodged.