



Parking Permit Applications

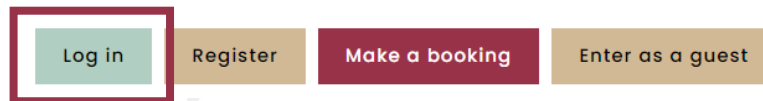
How to apply for a parking permit online.

Step one

Go to the online portal by going to the following URL and click "log in".

<https://www.innerwest.nsw.gov.au/about/get-in-touch/get-it-done-online>

Get it done online




Step two

Log on using your details.

Log on using your details

User name or email address

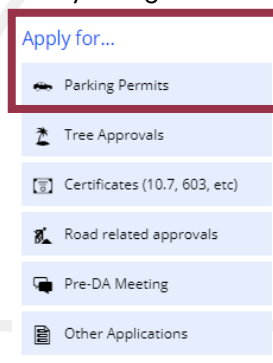
Password

I'm not a robot  reCAPTCHA
Privacy - Terms

Log On

Step three

The registered user portal will appear once you log in. Click on "Parking Permits" under "Apply for..."



Step four

You can apply for the following permits:

- Business Parking Permit
- Pensioner Permit
- Personal Carer Parking Permit
- Resident Parking Permit
- Trades Parking Permit
- Visitor Parking Permit (Full Time)
- Visitor Parking Permit – Single Use

Select the appropriate parking permit, enter the address, and select “next”. The address must match the address in Council records.

Step 1
Parking Permits

Step 2
Clarify

Step 3
Summary

Details

^ Parking Permit Required

Select a parking permit type (some permits are only available within eligible suburbs) *

Resident Parking Permit

^ Property Address

By address By land parcel

Search for your property *

2-14 fisher

2-14 Fisher Street PETERSHAM NSW 2049

Next >

Step five

Complete the questions as required and select “next”. Questions may vary depending on the application type.

Step 1
Parking Permits (Internal Only)

Step 2
Clarify

Step 3
Summary

Answer specific questions

^ Vehicle Details

Vehicle 1 Registration *

^ Resident Parking Permit Details

Length of permit *

Two years

Type of proof of address *

Do you hold a valid pensioner concession card or health care card? *

I confirm that I can provide the certificate of registration from Transport for NSW *

If your vehicle is a company vehicle, you are required to provide a letter from your employer stating that the vehicle is used by you and is normally parked at your nominated address.

Is the vehicle a company issued vehicle? *

Next >

Step six

Once the fee appears, select “Lodge”. Fees may vary depending on application type and property location.

The screenshot shows a web interface for a parking permit application. On the left, a sidebar lists three steps: Step 1 (Parking Permits (Internal Only)), Step 2 (Clarify), and Step 3 (Summary). The main content area is titled 'Summary' and contains the following information:

- Summary of Enquiry: Parking Permits (Internal Only)**
- Enquiry Date:**
- The following is a summary of applications to be lodged:**
- Resident Parking Permit (Resident Parking Permit Full)**
Activities: Resident Parking Permit, Parking Permit Length, Vehicle Details Non-transferable, Resident Parking Permit - Area North, Resident Parking Permit Full, Parking Permit Length - 2 years, Resident Parking Permit Full Leichhardt
- Resident Parking Permit Full in Resident Parking Permit - Parking Permit Allowed**
There are no fees or charges for this application.
- You will need to provide the following details when you lodge your application:**
Mandatory: Applicant, Debtor Account
Optional: Property Owner
- You will need to provide the following documents when you lodge your application:**
Mandatory: Proof of residential address, Transport for NSW Certificate of Registration
Optional: Additional/Further Information - Public
- Next Steps to Proceed with your Application**
 1. Lodging your Application(s) - click Lodge to finalise your application and submit it.
 2. Cancel your Enquiry - select Home to cancel your Enquiry.

Step seven

Read the “Terms and Conditions”. Click on the “Accept” button.

The screenshot shows the 'Terms and Conditions' page. The sidebar on the left is the same as in the previous step. The main content area is titled 'Terms and Conditions' and contains a declaration section with a list of terms:

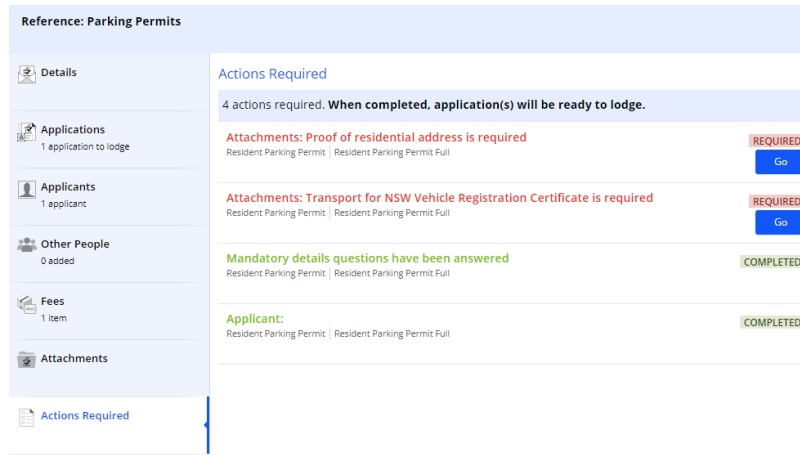
I declare that:

- All information in this application is true and correct.
- I understand and accept that if I provide invalid documents, my application may be refused.
- I understand and accept that there may be additional fees to make changes to the permit.
- I understand and accept that, when permits have fees associated, the fees are non-refundable once the permit has been issued.
- I agree to comply with all permit conditions, as listed on the back of the permit.
- I agree to display the permit correctly, as per the direction of Council.
- I understand and accept that permits are not to be transferred, sold, or assigned to another party.
- I acknowledge that failure to comply with the conditions of the permit may result in cancellation of the permit, and / or a fine and / or legal action.
- I acknowledge and accept that correspondences, including renewal notices will be sent electronically to the email address linked to this permit and it is an applicant's responsibility to ensure contact details always remain current and up to date.

At the top right of the main content area, there are 'Decline' and 'Accept' buttons.

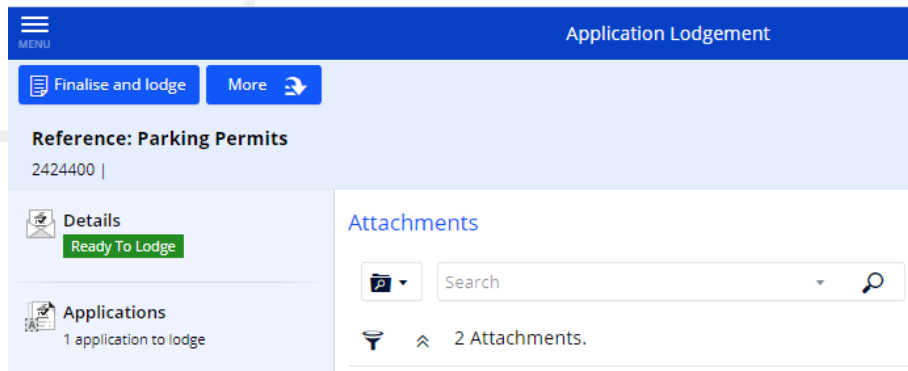
Step eight

On the Lodgment screen, upload the required documents. The documents may be different for each permit type.



Step nine

Once all documents have been uploaded, select "Lodge and Finalise" and complete payment options, if required.



Acceptable documents for Residential Parking Permits:

- Proof of residency (NSW driver's license, Rental agreement, Contract of sale, Rates notice and Utility notice – Cannot be older than 6 months (please note, the property must be a rateable property with Council, it cannot be a sub-lease)
- Proof of registration from the Transport for NSW, where the car you are requesting the permit for is registered to the permit address. This must display both the car registration details as well as the garaged address (i.e. a copy of the Registration Notice or a screenshot from the Vehicle registration tab from your Service NSW account with contact details)

