



Waste and Recycling Management Plan – Ongoing use in Single Dwellings

This Plan covers dwellings with their own, private bin storage areas, and includes single dwellings, semi-detached and attached dwellings, duplexes, SOHOs and Torrens Title terraces and 'granny flats as well as townhouses with private bin storage.

About this form:	<p>A Waste and Recycling Management Plan (WRMP) is required to be submitted with any Development Application (DA) involving new development, alterations and additions to existing premises, or change of use of existing premises. A WRMP details strategies for the management of waste generated during all stages of development and occupation, with a focus on the recovery of resources to minimise landfill.</p> <p>The WRMP is not only part of the development application process – it will also be an important reference document in the ongoing life of the development.</p> <p>This template, or a similar document that includes all the information required by this template, must be submitted with your Development Application.</p>
How to complete:	<ol style="list-style-type: none">1. Ensure that all fields have been filled out correctly.2. Once completed, please refer to the lodgement details section for further information.

APPLICANT DETAILS				
Salutation: (please tick)	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Other (please specify)
First Name		Surname		
Postal Address				
Suburb		Postcode		
Phone Number		Mobile		
Email address				
Preferred method of contact	<input type="checkbox"/> E-Mail	<input type="checkbox"/> Telephone		



Waste and Recycling Management Plan – Ongoing use in Single Dwellings

PROPERTY DETAILS (if applicable)			
Legal Description (if known)	Lot:	Section:	DP / SP :
Property Street Address			
Suburb		Postcode	

Ongoing Use - SINGLE DWELLINGS	
<p>This section covers dwellings with their own, private bin storage areas, and includes single dwellings, semi-detached and attached dwellings, duplexes, SOHOs and Torrens Title terraces and 'granny flats as well as townhouses with private bin storage.</p> <p>The architectural drawings must show:</p> <ul style="list-style-type: none">• The bin storage area including size (floor area)• Route of transfer to presentation point (where Council collects the bins)• Gradient of the route of transfer• Any steps• Width of any doorways, gates or passages on the route of transfer	
Number of bedrooms	
Information about the standard waste and recycling services provided by Inner West Council can be found on Council's website: https://www.innerwest.nsw.gov.au/live/waste-and-recycling/household-bins	
Is the bin storage area shown on the architectural plans? <i>If not, further information may be required and your application will be delayed.</i>	<input type="checkbox"/> Yes
What is the area of the bin storage space, in square metres?	_____m ²
Describe the route of transfer of bins from storage area to collection point (alternatively these may be shown in the plans, or on a separate sketch)	
Where is the bin collection point? <i>The bin collection point should be confirmed with Council in the pre-design phase.</i>	



Waste and Recycling Management Plan – Ongoing use in Single Dwellings

Applicant Declaration

	<p>I declare that:</p> <p><input type="checkbox"/> 1. This plan has been completed in accordance with the Waste and Recycling chapter in Council's Development Control Plan.</p> <p><input type="checkbox"/> 2. To the best of my knowledge, the details on this form are accurate and correct.</p>
Signature:	Name..... Signature..... Date.....

Privacy statement

This form contains personal information of a person/s making an application to Inner West Council. The requested information assists Council staff to respond to the applicant/s. The supply of information is voluntary. If you do not provide the requested information, Council may not be able to respond to / progress your application. The information will be retained in Council's record keeping system. Information held by Council is not made publicly available unless there is an overriding public interest to do so under the Government Information (Public Access) Act 2009 (GIPA Act) and in accordance with section 18(1)(b) of the NSW Privacy and Personal Information Protection Act 1998. For more information about your privacy please contact Inner West Council on (02) 9392 5000 and ask to speak with the Privacy Officer. Alternatively, you may email Council at council@innerwest.nsw.gov.au or write to us at P.O. Box 14, Petersham, NSW 2049.



Waste and Recycling Management Plan – Ongoing use in Single Dwellings

How to lodge

Lodging an application requires a completed application form, all relevant information and the payment of the required fee. The Application will be checked at lodgement to ensure the required information is provided.

Incomplete/illegible applications will not be accepted and will be returned to you.

Lodge online: <https://www.planningportal.nsw.gov.au/onlineDA>

Fees and charges: Find fees and charges on the Council website: [Fees and Charges](#)

Upon review of the documentation, if found to be satisfactory, the application will be entered into our system. You will then be sent an invoice. Please note that the application is not considered to be 'Lodged' until the fees have been paid.

Inconsistency in Lodgement information: Where information on this form differs from information entered into the Planning Portal Application (PAN) the information on this form will prevail.

Office use only

Checked by officer:		Receipt number:	
Date:		Amount paid:	\$
Record number (if applicable):		Cashier code:	
Customer number (only for CRM related forms):		Initial of officer:	

Further information or frequently asked questions

I have lodged an application, what should I expect in return?

You will receive written confirmation within 14 days whether your application is being returned due to inadequacies or progressing to assessment. The correspondence will also advise you the name of the Council officer responsible for assessing your application. You should discuss the process of your application with the responsible officer. Information on the Development Application process is available on Council's web page via the following [link](#).

Documentation Requirements

All submitted plans and documentation are required to be prepared in accordance with Council's '[DA Documentation Requirements](#)'. Council officers will review plans and supporting documents at the time of DA lodgement for adherence to the specifications.



Waste and Recycling Management Plan – Ongoing use in Single Dwellings

COUNCIL USE ONLY - Comments By Lodgement Officer I.e. Outstanding Information or reasons for information not submitted	Required for Lodgement	To be provided within 7 days of lodgement	Provided

Checked by:		Accepted By:	
Name:	Date	Name:	Date: