



## Waste and Recycling Management Plan – Ongoing use in multi-unit development

This section details the waste and recycling requirements for residential developments with shared (communal) bin storage areas. It includes residential flat buildings (RFBs), manor houses, shop-top developments, group homes, boarding houses and student accommodation, as well as townhouses with communal bin storage.

<b>About this form:</b>	<p>A Waste and Recycling Management Plan (WRMP) is required to be submitted with any Development Application (DA) involving new development, alterations and additions to existing premises, or change of use of existing premises. A WRMP details strategies for the management of waste generated during all stages of development and occupation, with a focus on the recovery of resources to minimise landfill.</p> <p>The WRMP is not only part of the development application process – it will also be an important reference document in the ongoing life of the development.</p> <p>This template, or a similar document that includes all the information required by this template, must be submitted with your Development Application.</p>
<b>How to complete:</b>	<ol style="list-style-type: none"><li>1. Ensure that all fields have been filled out correctly.</li><li>2. Once completed, please refer to the lodgement details section for further information.</li></ol>

APPLICANT DETAILS				
<b>Salutation:</b> (please tick)	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Other (please specify)
<b>First Name</b>		<b>Surname</b>		
<b>Postal Address</b>				
<b>Suburb</b>		<b>Postcode</b>		
<b>Phone Number</b>		<b>Mobile</b>		
<b>Email address</b>				
<b>Preferred method of contact</b>	<input type="checkbox"/> E-Mail	<input type="checkbox"/> Telephone		



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PROPERTY DETAILS (if applicable)			
Legal Description (if known)	Lot:	Section:	DP / SP :
Property Street Address			
Suburb		Postcode	

Ongoing Use - MULTI-UNIT DWELLINGS	
<p>This section covers the waste and recycling requirements for residential developments with shared (communal) bin storage areas. It includes residential flat buildings (RFBs), manor houses, shop-top developments, group homes, boarding houses and student accommodation, as well as townhouses with communal bin storage.</p> <p>Information about the waste and recycling services provided by Inner West Council can be found on Council's website: <a href="https://www.innerwest.nsw.gov.au/live/waste-and-recycling/household-bins/apartments">https://www.innerwest.nsw.gov.au/live/waste-and-recycling/household-bins/apartments</a></p>	
Building type (e.g. residential flat building, manor house, townhouses, shop-top, boarding house...)	
Number of residential dwellings/units/rooms	
Number of residential storeys	
Number of building cores (if applicable)	
Number of bin storage areas	
Buildings of 20 or more dwellings (or occupant rooms) must provide for onsite collection of bins. If this describes your development, has the building been designed to accommodate onsite collection?  <i>Note: If onsite collection is demonstrably not achievable, Council may consider other options at the pre-design stage.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will the development include a waste chute/chutes?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If a chute is proposed, do you acknowledge that IWC does not allow any compaction of waste or recycling?	<input type="checkbox"/> Yes
If a chute is proposed, has it been designed to meet the requirements detailed in the Development Control Plan?	<input type="checkbox"/> Yes

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If the design proposes a SINGLE chute (for the disposal of general waste), where will the recycling and food waste bins be stored?	
If an interim bin storage ('bin cupboard') has been included on each residential level to accommodate recycling bins, what is the area of this storage space (in square metres)?	___m <sup>2</sup>
If interim bin storage has been included on each residential level to accommodate recycling bins, where do you propose to store the <b>food waste</b> bins?	
How frequently will food waste bins be cleaned and emptied?	_/week
Size of the bin storage area/s in the basement or on ground level, in square metres	___m <sup>2</sup>
Size of the <b>bulky waste</b> storage area in square metres	___m <sup>2</sup>
Does the development include communal landscaped area?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes', is a site for a communal compost or worm farm site marked on the landscape plans?	<input type="checkbox"/> Yes
Does the waste and recycling storage area include space to support the recycling and reuse of additional materials?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If 'yes' - is the space which is dedicated to the recycling and reuse of additional materials shown on the plans?	<input type="checkbox"/> Yes
The disposal points for all types of waste must be within 30m from the entrance to the furthest unit (vertical travel excluded). Does the development design comply with this?	<input type="checkbox"/> Yes
Provide the gradient of the route of transfer, as a ratio <i>The steepest gradient on the transfer route from BSA to the collection point must not exceed 1:14 for 240L bins and 1:40 for 660L bins).</i>	– : –
What is the gradient of the collection point for your 240L bins? <i>The gradient of the collection point for 660L bins or larger must be zero i.e., flat</i>	– : –
Describe the route of transfer of bins from the bin storage area to the collection point.	
Who will be responsible for taking bins to the collection point and returning them?	



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Who will be responsible for checking bins for contaminating materials?	
Who will be responsible for ongoing bin maintenance, and cleaning?	
How will recycling and food waste information be delivered to residential tenants? E.g. posters, email, community noticeboard, social media...	
If waste and recycling are to be collected on-site, has the <u>access route</u> been designed to accommodate a fully laden Heavy Rigid Vehicle of 26 tonnes?	<input type="checkbox"/> Yes
If waste and recycling are to be collected on-site, has the <u>collection point</u> been designed to accommodate a fully laden Heavy Rigid Vehicle of 26 tonnes?	<input type="checkbox"/> Yes

### Applicant Declaration

	<p>I declare that:</p> <p><input type="checkbox"/> 1. This plan has been completed in accordance with the Waste and Recycling chapter in Council's Development Control Plan.</p> <p><input type="checkbox"/> 2. To the best of my knowledge, the details on this form are accurate and correct.</p>
Signature:	Name.....  Signature..... Date.....



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### Privacy statement

This form contains personal information of a person/s making an application to Inner West Council. The requested information assists Council staff to respond to the applicant/s. The supply of information is voluntary. If you do not provide the requested information, Council may not be able to respond to / progress your application. The information will be retained in Council's record keeping system. Information held by Council is not made publicly available unless there is an overriding public interest to do so under the Government Information (Public Access) Act 2009 (GIPA Act) and in accordance with section 18(1)(b) of the NSW Privacy and Personal Information Protection Act 1998. For more information about your privacy please contact Inner West Council on (02) 9392 5000 and ask to speak with the Privacy Officer. Alternatively, you may email Council at [council@innerwest.nsw.gov.au](mailto:council@innerwest.nsw.gov.au) or write to us at P.O. Box 14, Petersham, NSW 2049.

### How to lodge

Lodging an application requires a completed application form, all relevant information and the payment of the required fee. The Application will be checked at lodgement to ensure the required information is provided.

**Incomplete/illegible applications will not be accepted and will be returned to you.**

**Lodge online:** <https://www.planningportal.nsw.gov.au/onlineDA>

**Fees and charges:** Find fees and charges on the Council website: [Fees and Charges](#)

Upon review of the documentation, if found to be satisfactory, the application will be entered into our system. You will then be sent an invoice. Please note that the application is not considered to be 'Lodged' until the fees have been paid.

**Inconsistency in Lodgement information:** Where information on this form differs from information entered into the Planning Portal Application (PAN) the information on this form will prevail.

### Office use only

Checked by officer:		Receipt number:	
Date:		Amount paid:	\$
Record number (if applicable):		Cashier code:	
Customer number (only for CRM related forms):		Initial of officer:	



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### Further information or frequently asked questions

#### I have lodged an application, what should I expect in return?

You will receive written confirmation within 14 days whether your application is being returned due to inadequacies or progressing to assessment. The correspondence will also advise you the name of the Council officer responsible for assessing your application. You should discuss the process of your application with the responsible officer. Information on the Development Application process is available on Council's web page via the following [link](#).

#### Documentation Requirements

All submitted plans and documentation are required to be prepared in accordance with Council's '[DA Documentation Requirements](#)'. Council officers will review plans and supporting documents at the time of DA lodgement for adherence to the specifications.

<b>COUNCIL USE ONLY - Comments By Lodgement Officer</b> I.e. Outstanding Information or reasons for information not submitted	Required for Lodgement	To be provided within 7 days of lodgement	Provided

Checked by:		Accepted By:	
Name:	Date	Name:	Date: