



INNER WEST COUNCIL

Application for Event Garbage / Recycle Bin Hire

About this form:	Use this form to apply for event garbage and recycling bins. The Inner West Council offers garbage and recycling bins for special events within the Inner West Council area. We can help you decide on the number of bins you will need for your event. Bins will be delivered on the last business day before the event and collected on the first business day following the event.
How to complete:	Please print clearly and give all contact and event details. If the applicant is a company, proof of the company being a legal entity must be given, either by company seal or company letterhead. Please ensure you attach appropriate fee payment.

Applicant's Details:			
Family or Company Name			
Given Name		Contact person (if company)	
Postal Address			
Phone No		Mobile	
Email			

Number of Bins Required	
240L red-lidded garbage bins	
240L yellow-lidded recycling bins	

Bin Delivery Address and specifications (please complete)

Declaration	
The applicant is responsible for the bins during the loan period, and any lost bins or excess material will be charged according to Council's current fees and charges at www.innerwest.nsw.gov.au/FeesAndCharges	
Applicant's signature:	Date: / /



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Privacy statement

This form contains personal information of a person/s making an application to Inner West Council. The requested information assists Council staff to respond to the applicant/s. The supply of information is voluntary. If you do not provide the requested information, Council may not be able to respond to / progress your application. The information will be retained in Council's record keeping system. Information held by Council is not made publicly available unless there is an overriding public interest to do so under the Government Information (Public Access) Act 2009 (GIPA Act) and in accordance with section 18(1)(b) of the NSW Privacy and Personal Information Protection Act 1998. For more information about your privacy please contact Inner West Council on (02) 9392 5000 and ask to speak with the Privacy Officer. Alternatively, you may email Council at council@innerwest.nsw.gov.au or write to us at P.O. Box 14, Petersham, NSW 2049.

How to lodge

Lodging an application requires a completed application form.

All relevant information and the payment of the required fee (where a fee applies).

Application will be checked at lodgement to ensure the required information is provided.

Incomplete/illegible applications will not be accepted and will be returned to you.

Lodge by email: council@innerwest.nsw.gov.au

Lodge in person: Inner West Council's Customer Service Centres:

- Ashfield – 260 Liverpool Road Ashfield.
- Leichhardt – 7-15 Wetherill Street Leichhardt.
- Petersham – 2-14 Fisher Street Petersham.

Opening hours: Monday-Friday, 8:30am-5:00pm

www.innerwest.nsw.gov.au/ContactUs

Cashiering: 8:30am-4:30pm.

Lodge by mail: Inner West Council, PO Box 14, Petersham NSW 2049

Fees and charges: Find fees and charges on the Council website: www.innerwest.nsw.gov.au/FeesAndCharges

Cheques are to be made payable to: Inner West Council

Credit card: Please use the Inner West Council credit card payment form.



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Office use only			
Checked by officer:		Receipt number:	
Date:		Amount paid:	\$
Record number (if applicable):		Cashier code:	
Customer number (only for CRM related forms):		Initial of officer:	