



INNER WEST COUNCIL

Swimming Pool Compliance Certificate Application Under Section 22D Swimming Pools Act 1992

About this form:	<p>If you are selling or renting your property and there is a swimming pool located on your site you will need to obtain a swimming pool compliance certificate before sale or rental. Some types of premises require the swimming pool to be inspected every 3 years.</p> <p>The swimming pool barrier is required to be maintained and erected in accordance with the relevant Australian Standard in force for the installation of the Pool. Further information in relation to pool barriers can be found at http://www.fairtrading.nsw.gov.au</p> <p>If you have any questions or require assistance with your application please call Inner West Council Building Certification Team on 9392 5679 or 9392 5805 or email building@innerwest.nsw.gov.au</p>
How to complete:	<ol style="list-style-type: none"> 1. Ensure that all fields have been filled out correctly. 2. Please note that fields on this form marked with an * are mandatory and must be completed before submitting the application. 3. Once completed, please refer to the lodgement details section for further information.

Applicant:				
Salutation: (please tick)	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Other (please specify)
First name:		Surname:		
Email:				
Street address:		Postcode:		
Suburb:				
Postal address: (if different to street address)		Postcode:		
Suburb:		Mobile:		
Phone number:		Other:		

Owners consent

Without owner consent Council will not accept the application. If the site is owned by a company the onus is on the company to ensure that the correct number of Directors, sign the application. It is also the company's responsibility, including sole director companies, to use the company seal, if the company rules stipulate its use, or alternatively provide authorisation by way of company letterhead. Strata bodies must use the strata seal, if the strata rules so stipulate, or provide authorisation on letterhead.

Family Name / Company Name / Strata Title:	(If company, company seal to be affixed)		
Given Name or Authorised Company Officer Name		Company ACN	
Postal Address		Postcode	
Phone No		Mobile	
Email			



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Site Details			
Street address:			
Suburb:		Postcode:	
Legal description:	Lot:	Section:	DP/SP:

Contact details for Access (required)	
Contact Name:	
Contact phone No:	
Access Instructions: (if any)	

Reason for application	
<input type="checkbox"/> Multi-Residential Dwelling <input type="checkbox"/> Single Residential Dwelling	<input type="checkbox"/> Sale or Lease of property <input type="checkbox"/> Voluntary Compliance <input type="checkbox"/> Mandatory Pool Inspection Program
Age of pool <input type="checkbox"/> Built after 1/05/2013 <input type="checkbox"/> Built between 1/09/2008 – 1/05/2013 <input type="checkbox"/> Pool was built prior to 1/09/2008	Type of pool Above Ground: <input type="checkbox"/> In Ground: <input type="checkbox"/> Spa/Hot Tub: <input type="checkbox"/> Indoor: <input type="checkbox"/>
Has Inner West Council previously served any Pool Safety Order(s) on the owners concerning the pool child-resistant barrier? Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <input type="checkbox"/>	
Has Inner West Council previously issued an Exemption certificate to the provisions of the Swimming Pools Act? Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <input type="checkbox"/>	
Have you registered your swimming pool with the Swimming Pools Register? www.swimmingpoolregister.nsw.gov.au Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <input type="checkbox"/>	
	Reference Number if known: _____

Note:

a) Under the provisions of Section 26 of the *Swimming Pools Act 1992* the applicant is entitled to appeal to the Land and Environment Court against the local authority's decision within TWENTY EIGHT (28) DAYS of refusal of the application, and

b) The local authority's failure to determine the application within 6 weeks after it is made is taken, for the purposes of any such appeal, to be a refusal of the application.



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SITE PLAN / AERIAL PHOTOGRAPH

Required information shall include street name, all existing buildings including their use, all existing fencing including height and type, any other child-resistant barriers to pool access and location of the pool.

Declaration

I understand that information provided with this application (including the application form) and any subsequent information submitted as part of this application may be disclosed under the provisions of the *Government Information (Public Access) Act 2009* and correspondence from Council may be made available for viewing by the general public.

Applicant's signature:

Date:

/ /

Privacy statement

Application forms and/or names and addresses of people making an application is information that is publicly available. In accordance with section 18(1)(b) of the *Privacy and Personal Information Protection Act 1998 (NSW)*, you are advised that all application forms received by Council will be placed on the appropriate Council file and may be disclosed to Councillors, Council officers, consultants to Council or members of the public. Pursuant to the provisions of the *Government Information (Public Access) Act 2009*, Council is obliged to allow inspection of its documents, including any application you make. However, should you wish for your contact details to be suppressed, please indicate on this application form.

Instructions for applicants

Lodging an application requires a completed application form.

All relevant information and the payment of the required fee (where a fee applies).

Application will be checked at lodgement to ensure the required information is provided.



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Incomplete/illegible applications will not be accepted and will be returned to you.

Lodge by email: council@innerwest.nsw.gov.au

Lodge in person: Inner West Council's Customer Service Centres:

Noted that the building certifiers are located at the Leichhardt Service Centre and are available by appointment to assist in the lodging of your application.

- Leichhardt – 7-15 Wetherill Street Leichhardt

Opening hours: Monday-Friday, 8:30am-5:00pm

www.innerwest.nsw.gov.au/ContactUs

Cashiering: 8:30am-4:30pm.

Lodge by mail: Inner West Council, PO Box 14, Petersham NSW 2049

Fees and charges: Find fees & charges on the Council website:

www.innerwest.nsw.gov.au/FeesAndCharges

Cheques are to be made payable to: Inner West Council

Credit card: Please use the Inner West Council credit card payment form

Office use only

Checked by officer:		Receipt number:	
Date:		Amount paid:	\$
Compliance Certificate fee: Reinspection fee:		Application number	

Authorised Officers appointed by Inner West Council ("the Council"), will on behalf of the Council undertake swimming pool compliance inspections in a professional manner and in accordance with the requirements of the Swimming Pools Act 1992.

Authorised Officers will identify and outline all work that is necessary, if any, in order for you to comply with the requirements of the Swimming Pools Act 1992 and to ensure the timely determination of the application.

Fees and Charges

The fees and charges imposed are as prescribed by Section 18A of the Swimming Pools Regulation 2008:

New/ Renewal or Certifier Re-Inspection Fee: \$150

Further Inspection Fee: \$100

Only the lodgement fee is payable on lodgement of the application. If a reinspection is required this will be invoiced to the applicant at time of inspection. Only one reinspection fee will be imposed. The maximum total fee for lodgement of the application and reinspections, if required to confirm compliance, will be \$250.



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Please note: Council will not issue a Certificate of Compliance until all fees, including a reinspection fee if imposed, have been paid.

Safety Barriers for Swimming Pools apply to all swimming pools (both indoor and outdoor) on a premises where there is a residential building, a movable dwelling (eg caravan) a hotel or a motel. If you are the owner of premises on which a swimming pool is situated you must ensure the following in relation to your pool.

- The pool is surrounded by a child resistant barrier.
- Ensure the barrier, gates and doors are in a good working condition, the gate opens away from the pool and has a self closing mechanism device at a height of 1.5 metres above the finished ground level.
- Doors and gates that provide access to the pool area are to be kept securely closed at all times when not in use.
- Display prominently an approved resuscitation sign in the immediate vicinity of the swimming pool /spa.
- Maintain the 900mm non climbable zone areas around the swimming pool.
- Spa pool is required to be covered or secured by a child safe structure

