

Application for Flood Certificate

About this form:	Use this form to apply for a Flood Certificate, which will provide flooding information for the area in the vicinity of the nominated property. Please note that Flood Certificates are not currently available for all properties. If your suburb / catchment is not listed below, a flood certificate is not currently available from Council. If you require further advice or clarification regarding your catchment, please contact Council's Stormwater & Asset Planning Section before lodging your application.
How to complete	<ol style="list-style-type: none"> 1. Ensure that all fields have been filled out correctly. 2. Please print clearly 3. Once completed, please refer to the <i>How to Lodge</i> section for further information.

Section 1: Property Location	
Property Address	
Suburb	Postcode:
Lot / DP	
Catchment area(s) -	
<input type="checkbox"/> Hawthorne Canal : Dulwich Hill, Leichhardt (west of Norton Street), Lewisham, Petersham (north of New Canterbury Road), Summer Hill	
<input type="checkbox"/> Whites Creek : Annandale (west of Johnston Street), Leichhardt (east of Norton Street), Lilyfield, Stanmore (west of Percival Road)	
<input type="checkbox"/> Johnstons Creek : Annandale (east of Johnston Street), Camperdown, Enmore (north of Enmore Road), Newtown (north of Enmore Road), Stanmore (east of Percival Road)	
<input type="checkbox"/> Marrickville Valley : Marrickville, Sydenham	
<input type="checkbox"/> Eastern Channel East : Enmore (south of Enmore Road), Newtown (south of Enmore Road), St Peters	
<input type="checkbox"/> Alexandra Canal : St Peters (south of Princes Highway), Tempe	
<input type="checkbox"/> Foreshore : Balmain, Birchgrove, Lilyfield, Rozelle	

Section 2: Mandatory Document to be supplied with all applications in pdf format, with a clear file name
<input type="checkbox"/> Application form – a signed copy of the application form.

Section 3: Applicant's Details or Company and Representatives	
Salutation (✓)	<input type="checkbox"/> Mr..... <input type="checkbox"/> Ms..... <input type="checkbox"/> Miss..... <input type="checkbox"/> Other (please specify)
First name	Surname
Position	
Company name	ABN No
Email	
Phone number	Mobile
Mailing Address	
Suburb	Postcode

Section 4: Fees and Charges			
Description	Fee \$	Quantity	Charge \$
Flood Certificate (per Certificate)	\$405.40	1	\$405.40
	Total		\$405.40

Section 5: General Information/Applicant Declaration (Required)	
<ul style="list-style-type: none"> The information provided in the Flood Certificate is provided in good faith and in accordance with the provisions of Section 733 of the Local Government Act 1993. The certificate will provide flooding information for the area in the vicinity of the above property. This information can be used to assist in understanding the extent of flooding affecting the property and can be used to assist in preparation of a Flood Risk Management Report in accordance with Section E – Water of Leichhardt Development Control Plan (DCP2013). It is recommended that the information in the certificate be interpreted by a suitably qualified professional. The certificate will include two pages; a cover page with an explanation of the information provided, and the second page will be a figure providing information on the flooding behavior in the area. The figure includes peak water levels, depths and flow rates for the 100-year ARI and peak water levels for the Probable Maximum Flood event. The flood levels provided are based on available information including numerical modelling results from studies undertaken on behalf of Council. I have read, understood and agree with the above terms for the issuance of a Flood Certificate. I declare that all the information in the application is to the best of my knowledge, true and correct I understand that Council will not commence processing of my application until such time as fees are paid. I agree to pay the fees within 7 days of receipt of an invoice from Council. I understand that if the fees are not paid, the application will be rejected and returned to me. 	
Applicant's Signature	Date: _____/_____/_____

Privacy statement

This form contains personal information of a person/s making an application to Inner West Council. The requested information assists Council staff to respond to the applicant/s. The supply of information is voluntary. If you do not provide the requested information, Council may not be able to respond to / progress your application. The information will be retained in Council's record keeping system. Information held by Council is not made publicly available unless there is an overriding public interest to do so under the Government Information (Public Access) Act 2009 (GIPA Act) and in accordance with section 18(1)(b) of the NSW Privacy and Personal Information Protection Act 1998. For more information about your privacy please contact Inner West Council on (02) 9392 5000 and ask to speak with the Privacy Officer. Alternatively, you may email Council at council@innerwest.nsw.gov.au or write to us at P.O. Box 14, Petersham, NSW 2049.

How to Lodge

Lodging an application requires a completed application form, all mandatory documents, all relevant information and payment of the required fees.

From 27 April 2020, applications can be lodged online on Council's website at:
www.innerwest.nsw.gov.au/about/get-in-touch/online-self-service

- For applications being lodged in person or by mail, all documents must be contained on a USB device.
- All documents including plans must be submitted as separate PDF files, viewable in Adobe Acrobat – each document with clear (descriptive) file names.
- Security settings (including passwords and editing restrictions) must not be applied to electronic documents.
- Files larger than 5MB should be separated logically and supplied as separate PDF files.

Lodge online: www.innerwest.nsw.gov.au/about/get-in-touch/online-self-service

Lodge by mail: Inner West Council, PO Box 14, Petersham NSW 2049

Lodge in person: Inner West Council's Customer Service Centers:

- Ashfield – 260 Liverpool Road Ashfield.
- Leichhardt – 7-15 Wetherill Street Leichhardt.
- Petersham – 2-14 Fisher Street Petersham.

Opening hours: Monday-Friday, 8:30am-5:00pm www.innerwest.nsw.gov.au/ContactUs

Cashiering: 8:30am-4:30pm.

Fees and charges: This form does not necessarily include a comprehensive list of the fees that may be applicable. Council will advise you of any additional fees after assessment of the application and payment will be required prior to any approval. Find fees and charges on the Council website: www.innerwest.nsw.gov.au/FeesAndCharges

Cheques are to be made payable to: Inner West Council