



Development Application, Modification Application and Review of Application Form

About this form:	Use this form to apply for a Development Application, Modification Application (Section 4.55) and Review of Application (Section 8.2) of the <i>Environmental Planning and Assessment Act 1979</i> .
How to complete:	<ol style="list-style-type: none">1. Ensure that all fields have been filled out correctly.2. Once completed, please refer to the lodgement details section for further information.

Site Details:

Please list all properties subject to this application

Street address:			
Suburb:		Postcode:	
Legal description:	Lot:	Section:	DP/SP:
Has the current Application had a Pre-DA?	<input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please provide application number:		

Owner/s Consent

Consent from **ALL** registered owners of the site/s must be obtained. Without owner consent Council will not accept the application.

If the site is owned by a company the onus is on the company to ensure that the correct number of directors provide consent. It is also the company's responsibility, including sole director companies, to use the company seal, if the company rules stipulate its use, or alternatively provide authorisation by way of company letterhead. To confirm the required signatures have been provided, a copy of the ASIC Certificate must be uploaded with the application to the NSW Planning Portal.

Strata bodies must use the strata seal with the managing agent's signature or alternatively the strata seal and a copy of a resolution of the owner's corporation authorising the works. Please provide signatures of all owners below.

As owner/s of the site to which this application relates, I/we/this company consent/s to the lodgement of this application

Salutation:	Mr	Ms	Miss	Other (please specify)
Company / Strata Name: (if applicable)				
First name/s:			Surname/s:	
Email:				
Street address:			Postcode:	
Suburb:				
Phone number:			Mobile:	
Print name/s:				



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Signature/s	
Authorisation by Company letterhead Attached?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Company Seal?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Strata Seal?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

Modification Application (Complete if applying for a Section 4.55 Modification)

Type of Modification	<input type="checkbox"/> S4.55 (1) Modification involving a minor error, misdescription or miscalculation <input type="checkbox"/> S4.55 (1A) Modification involving minimal environmental impact <input type="checkbox"/> S4.55 (2) No building or demolition work in original DA <input type="checkbox"/> S4.55 (2) New dwelling house <\$100K not alterations or additions <input type="checkbox"/> S4.55 (2) All other modifications <input type="checkbox"/> S4.56 Modification of consent issued by the court -Min. environmental impact <input type="checkbox"/> S4.56 Modification of consent issued by the court - All other modifications
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Review of Application (Complete if applying for a Section 8.2 Review)

Type of Review	<p>Please select one of the following options:</p> <input type="checkbox"/> Review of Determination (where there were no building or demolition works in the original application) <input type="checkbox"/> Review of Determination (for a new dwelling house <\$100K does not include Alterations and Additions) <input type="checkbox"/> Review of Determination (all other types) <input type="checkbox"/> Review of Section 4.55 Determination <input type="checkbox"/> Review of Rejected Application at Lodgement
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Privacy statement

Application forms and/or names and addresses of people making an application is information that is publicly available. In accordance with section 18(1)(b) of the *Privacy and Personal Information Protection Act 1998 (NSW)*, you are advised that all application forms received by Council will be placed on the appropriate Council file and may be disclosed to Councillors, Council officers, consultants to Council or members of the public. Pursuant to the



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provisions of the *Government Information (Public Access) Act 2009*, Council is obliged to allow inspection of its documents, including any application you make.

Instructions for applicants

Lodging an application requires a completed application form, all relevant information, and the payment of the required fee. The Application will be checked at lodgement to ensure the required information is provided; an invoice of the relevant fees will be emailed once the application has been checked. For a list of required information, please refer to Council's [Development Application Checklist](#) and [DA Document Requirements](#).

Incomplete/illegible applications will not be accepted and will be returned to you.

Lodge online: <https://www.planningportal.nsw.gov.au/onlineDA>

Fees and charges: Find fees and charges on the Council website [here](#). Upon review of the documentation, if found to be satisfactory, the application will be entered into our system. You will then be sent an invoice. Please note that the application is not considered to be 'Lodged' until the fees have been paid. Fees are to be paid within 5 days of issue of invoice.

Further information or frequently asked questions

I have lodged an application, what should I expect in return?

Correspondence will be sent within 14 days if the application is being returned due to inadequacies. If your application will be continuing to assessment, correspondence will be sent to the Applicant advising the name of the Council officer responsible for your application. You should discuss the process of your application with the responsible officer. Information on the Development Application process is available on Council's web page via the following link:

<https://www.innerwest.nsw.gov.au/develop/development-applications/development-application-process>.

Details on Council's Development Advisory & Assessment Policy can be found here: [Policies - Inner West Council \(nsw.gov.au\)](#).