



Outside School Hours Care Waitlist Application Form

Please don't use this form to apply for a sibling of a child already on the waitlist. Instead, email details to the Outside School Hours Care (OSHC) Officer at oshcadmin@innerwest.nsw.gov.au and your existing application will be updated.

A Frequently Asked Questions sheet is located at the end of this form.

This PDF form is fillable, a signature is not required.

Please submit your waitlist application by email to: oshcadmin@innerwest.nsw.gov.au

Please do not submit this application form to the school or OSHC service.

There is NO waitlist application fee.

Please keep a copy of the completed waitlist application form for your records.



Child/ren Information

Child's (1) First Name:		Child's Last Name:			
Date Of Birth:	Male	Female	Other/unspecified		
School your child is/will be enrolled at:	Ferncourt PS		Marrickville West PS		
Year child is starting school:	2025	2026	2027	2028	2029
Residential Address:					
Suburb:		State:		Postcode:	
Does your child have a disability or require additional support?			Yes	No	
If yes, please give a brief description:					
What date do you require care from:					
(Note: It may not be possible for your child to commence on this date)					

Child's (2) First Name:		Child's Last Name:			
Date Of Birth:	Male	Female	Other/unspecified		
School your child is/will be enrolled at:	Ferncourt PS		Marrickville West PS		
Year child is starting school:	2025	2026	2027	2028	2029
Residential Address:					
Suburb:		State:		Postcode:	
Does your child have a disability or require additional support?			Yes	No	
If yes, please give a brief description:					
What date do you require care from:					
(Note: It may not be possible for your child to commence on this date)					

Child's (3) First Name:		Child's Last Name:			
Date Of Birth:	Male	Female	Other/unspecified		
School your child is/will be enrolled at:	Ferncourt PS		Marrickville West PS		
Year child is starting school:	2025	2026	2027	2028	2029
Residential Address:					
Suburb:		State:		Postcode:	
Does your child have a disability or require additional support?			Yes	No	
If yes, please give a brief description:					
What date do you require care from:					
(Note: It may not be possible for your child to commence on this date)					



Centre Selection

Ferncourt OSHC

Ferncourt Public School | Ph: 02 9392 5602 | 7am – 9am & 3pm – 6pm
Premier St, Marrickville (for children attending Ferncourt Public School)

Marrickville West OSHC

Marrickville West Primary School | Ph: 02 9392 5603 | 7am – 9am & 3pm – 6pm
Beauchamp St, Marrickville (for children attending Marrickville West PS)

Sessions Required (Please tick)

Before School Care (BSC)

Mon AM	Tue AM	Wed AM	Thu AM	Fri AM

After School Care (ASC)

Mon PM	Tue PM	Wed PM	Thu PM	Fri PM

Priority Of Access (POA)

Priority of Access Guidelines require families to indicate whether their child falls into any of the following priority categories for placement on the waiting list.

Column 1 – (please select 1)	Column 2 – (please select all that apply to you)
A child at risk of serious abuse or neglect.	Aboriginal and Torres Strait Islander family
A child of a single parent who satisfies, or of parents who both satisfy, the work/training/study test.	Family of an individual whose taxable income percentage under Clause 7 of Schedule 2 to the Family Assistance Act is 100% - See www.StartingBlocks.gov.au Early Childhood Education & Care or www.familyassist.gov.au (Includes current family health care card or low-income health care card)
Any other child	Family which includes a disabled person
	Family from a non-English-speaking background
	Single parent family
	None of the above



Parent/Carer Details

* Mandatory Field	Parent/Carer (1) Primary contact to discuss any aspects of this		Parent/Carer (2)	
Last Name *				
Residential Address (If different from child)				
Home Phone				
Mobile Phone *				
Work Status *	Working	Seeking work	Working	Seeking work
	Studying	Volunteering	Studying	Volunteering
	Parental leave		Parental Leave	
	Not working/Not studying		Not working/Not studying	

Is there any other information you feel we should know?

It is the family's responsibility to advise us if there is a change in their contact details (including an email address) or circumstances.

Privacy Notice

The information provided on this form will be stored in accordance with Council's record management protocols and kept electronically for the purpose of managing the Waitlist. You may access to or update your information at any time. The information will only be made available to the following:

- The Approved Provider of the Service, the Nominated Supervisor at an Inner West Council service, a member of staff authorised to access the records by the Approved Provider.
- A person otherwise authorised by law to inspect the records, a legal carer of the child, any person authorised in writing to inspect the records of the child.





Frequently Asked Questions

Where can I get additional waitlist application forms?

Forms can be downloaded from the Inner West Council website at www.innerwest.nsw.gov.au or you can request one by emailing oshcadmin@innerwest.nsw.gov.au.

Does my child's school have other OSHC providers?

You can go to The Early Childhood Education & Care website www.StartingBlocks.gov.au to find other local OSHC providers, or contact your child's school for more information.

What happens after I lodge an application form?

You will receive a confirmation email within 3 working days. If you have not received an email by this time, please contact us at oshcadmin@innerwest.nsw.gov.au.

Do I add my younger children to this form?

This application form is for the family. Please place *all* your children on the application form. If you have a child after submitting the form, send the new child's details to oshcadmin@innerwest.nsw.gov.au and we will add them to your existing application.

I have not decided what year my child will start school.

Please tell us the earliest year your child could start. If the confirmed start year changes, email us and we'll move the application to the following year. The original application date will stay the same.

I have decided to delay my child's school start date, what do I do?

Email us at oshcadmin@innerwest.nsw.gov.au and we will update your records. The original application date will stay the same.

How does Inner West Council determine which families receive an offer for care?

As soon as we receive notification of an upcoming vacancy, the spot will be offered via email to the next family on the waitlist.