

# How to make an online booking

For same day bookings please call the centre directly

## First time user

**Step 1:** Click the day you require the booking. Each column heading shows the equipment and pool location. In the column of the equipment, you want to book, click on your desired timeslot.



Ashfield Aquatic Centre

Click on an available time to book

Group Fitness  
Spa, Steam & Sauna  
Today

25m Indoor Pool  
50m Pool  
Creche Over 2yrs  
Creche Under 2yrs  
Disability Access

Tomorrow  
Fri 27  
Sat 28  
Sun 29  
Mon 30  
Tue 31  
Select Date

	Spa Pool	Water Wheelchair	Pool Hoist Indoor 25m Pool	Pool Hoist Olympic 50m Pool	Pool Hoist Outdoor Program 33m Pool
5am	12:00 - 10:28 Unavailable				
6am					
7am					
8am					
9am					
10am					
11am					

**Step 2:** The below booking box will appear, click 'Book Now'

Make Booking

All form fields are required.

Pool Hoist Indoor 25m Pool

Duration 15 mins

Date 25 Jan 2023

Time 12:00pm

Book Now Cancel

**Step 3:** Enter your details to finalise the booking and press 'Next'



Ashfield Aquatic Centre

Please confirm and finalise your booking

Pool Hoist Indoor 25m Pool

Starting:

12:00 pm Wednesday 25 January for 15 Minutes

Total payment required (*vouchers may be used in the next step*):

\$0.00

Please enter your details

First Name :  \*

Last Name :  \*

Email Address :  \*



Next

**Step 4:** You will need to complete all required fields and agree to the terms and conditions.  
Click 'Confirm Booking'

Please enter your details

First Name :  \*

Last Name :  \*

Email Address :  \*

Login Password :  \*

Gender :  \*

Date of birth :    \*

Street Address :  \*

Suburb :  \*

State :  \*

Post Code :  \*

Primary Contact :   \* Include Area Code ## ##### #####

Secondary Contact :   Enter Phone as ##### ### ###

Additional Contact :   Include Area Code## ##### #####

## Emergency Contacts

Primary Contact Name :  \*

Relationship :  \*

Contact Number:  Home Phone  \* Include Area Code ## ##### #####

Mobile Phone  Enter Phone as ##### ### ####

Secondary Contact Name :

Relationship :

Contact Number :  Home Phone  Include Area Code ## ##### #####

Mobile Phone  Enter Phone as ## ##### #####

CRECHE BOOKING PROCEDURE • Our centre operates under controlled ratios therefore it is important that you pick up your children on time and do not bring them in before your booked time. • All creche bookings must be pre-paid • If you are a member, please produce your membership card or quote your membership number when making bookings over the phone or in person. • Please make bookings under your surname- not your child's surname. This is important in case of an emergency. • To cancel your booking please provide us with as much notice as possible.

I have read and agree to the terms of use

[Back](#) [Confirm Booking](#)

**Step 5:** Your booking is now complete, and you will receive a confirmation email.



### Booking Confirmation

**Ashfield Aquatic Centre**

**Thank-you for booking online with us. You have been booked into Pool Hoist Indoor 25m Pool. Your receipt number is 0-64564-729595**

Please retain a copy of this email for your records.

Your booking details are as follows:

**Pool Hoist Indoor 25m Pool**

- Starting: 11:30 am Wednesday 25th January 2023 for 15 Mins

## If you have an account

**Step 1:** Sign into your account and click 'Book Online' then click 'Disability Access'

The screenshot shows the Ashfield Aquatic Centre website. At the top, the logo 'INNER WEST' is on the left, and 'Ashfield Aquatic Centre' is on the right. A navigation bar contains 'Home', 'My Profile', 'Buy Online', 'Book Online', 'Classes', and 'Logout'. The 'Book Online' menu is open, listing options: '25m Indoor Pool Availability', '50m Pool Availability', 'Creche Over 2yrs', 'Creche Under 2yrs', 'Disability Access' (highlighted with a red arrow), 'Program Pool Availability', 'Group Fitness', and 'Spa, Steam & Sauna'. The 'My Profile' section shows 'Last Attendance' (No visit data exists) and 'Manage Upcoming Bookings' (No Bookings exist). The 'Welcome to Ashfield Aquatic Centre' message is on the right, including operating hours: Monday - Friday 6am - 8pm, Saturday - Sunday & Public Holidays 6am - 7pm.

**Step 2:** Click the day you require the booking. Each column heading shows the equipment and pool location. In the column of the equipment, you want to book, click on your desired timeslot.

The screenshot shows the 'Facility Booking - Thu 02 Feb' page. It features a navigation bar with 'Book Online' and 'Ashfield Aquatic Centre'. Below is a list of facility options: '25m Indoor Pool Availability', '50m Pool Availability', 'Creche Over 2yrs', 'Creche Under 2yrs', 'Disability Access', 'Program Pool Availability', 'Group Fitness', and 'Spa, Steam & Sauna'. A calendar grid shows dates from 'Today' to 'Wed 08'. The columns are labeled with pool types: 'Spa Pool', 'Water Wheelchair', 'Pool Hoist Indoor 25m Pool', 'Pool Hoist Olympic 50m Pool', and 'Pool Hoist Outdoor Program 33m Pool'. The rows represent times: '2pm', '3pm', and '4pm'. A red arrow points to the 'Water Wheelchair' column at the 4pm slot.

**Step 3:** The below booking box will appear, click 'Book Now'

**Make Booking**

All form fields are required.

Pool Hoist Indoor 25m Pool

Duration: 15 mins

Date: 25 Jan 2023

Time: 12:00pm

**Book Now** **Cancel**

**Step 4:** Agree to the terms and conditions. Click 'Confirm Booking'

## Book Online

**Please confirm and finalise your booking**

Water Wheelchair

### Bookings:

3:30 pm Thursday 02 February for 15 Minutes Available ✓

**Total payment required:**

\$0.00

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**Confirm Booking**

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