

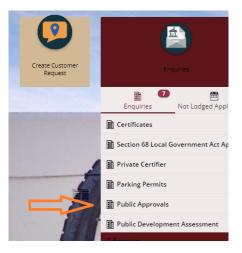
Steps to complete a Driveway Road Works Step 1 Application

1. Login to Self-Service Account once you have registered.

https://www.innerwest.nsw.gov.au/about/get-in-touch/online-self-service

Enter online self-service as a registered user
Enter as a registered user
Troubleshooting
Tips for navigating the site +
'How to' guides for using online self-service +

2. Once you have logged in, please click on "Public Approvals" under Enquiries Tab



3. Choose "Road Related Approval" from the list.

t ep 1 Jblic Approvals	Details	
	betans.	
Step 2 Further Details	 Type of Approval 	
Step 3	Select from list *	
Summary	Description Search Terms	
	Footpath Approval	
	Road Related Approval	
	Tree Approval	



4. Choose Appropriate Application, enter property address and click Next

Step 1	Details
Public Approvals	Road Related Approval
Step 2 Further Details	
Step 3 Summary	$_{\wedge}~$ Road Related Approval (select all activities you are proposing)
	Road, Footpath and Carpark Occupancy Permit
	Roadworks Step 1 Design Approval
	Roadworks Step 2 Permit to Construct
	Mobility Parking Zone
	Road Opening Permit
	Standing Plant Permit
	Temporary Full Road Closure
	Skip Bin - User
	Hoarding Permit
	Street Party
	Filming and Photography Permit
	Work Zone Application
	Skip Bins – Provider Licence

5. Enter property address and click Next

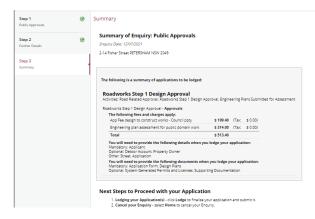


6. Please answer the questions for the application and click next – note this information appears as Public Record on council application tracking website page. No personal information is displayed on the website.

Step 1 Public Approvals	⊘ Ansi	wer questions to provide further detail
Step 2 Further Detail	^	Roadworks Step 1 Design Approval
Step 3 Summary		Development Consent (or CDC) No (if applicable) (Associated with the proposed works)
		Activity Location (Describe the location including a street name(s) and proximity to a cross street and/or property) *
		Associated Activity (Provide a summary of the proposed works or activity) *
		Are Engineering Plans being submitted for assessment (as condition of Development Consent? *
		Next y



7. Based on the information provided, a fee quote will be generated.



8. Please click "Lodge" to continue with the application.



9. The Application Summary Page will appear. Click on summary and complete the actions required. Please note the below is an example – every application will ask for different actions.

Reference: Public Approvals 2117600 2-14 Fisher Street PETERSHAM	158/258	
🖉 Details	Summary	
	5 records.	
Applications 1 application to lodge	Attachments: Application Form is required Finning and Prospessfy Fermit Defail: Congrey	REQUIRED
Additional Questions 4 questions 0 mandatory questions	Attachments: Public Liability Insurance Certificate of Currency is required Homg with Prostputy Intents. Default surgary	Go
Applicants 1 applicant	Mandatory details questions have been answered Hintig and Peopputy Permit, Default category	COMPLETED
Cher People	Applicant: Hang and Pengnuby Penni, Dadwic congoy	COMPLETED
Fees 1 laem	Debtor account: Filming and Promisphy Fermit Debut congory	COMPLETED
Attachments		
Summary 2 Accors Regured 3 Accors Completed		

- 10. Once all the information requested has been attached, "Pay Now" Option will appear.
- 11. Click on Pay Now and payment page will appear

Pay Now
Reference: Public Approvals 2117600 2-14 Fisher Street PETERSHAM
💇 Details
Applications 1 application to lodge
Additional Questions 4 questions 0 mandatory questions
Applicants 1 applicant

1. FINAL STEP: Your Application is NOT LODGED until you complete this step.

Once you have made the payment, the system will take you back to application.

Ensure you click "Finalise and lodge" for application to be lodged.