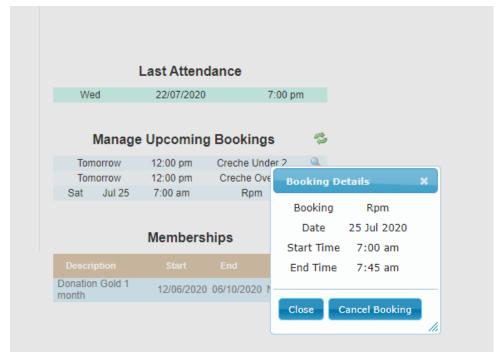
HOW TO CANCEL A CLASS BOOKING

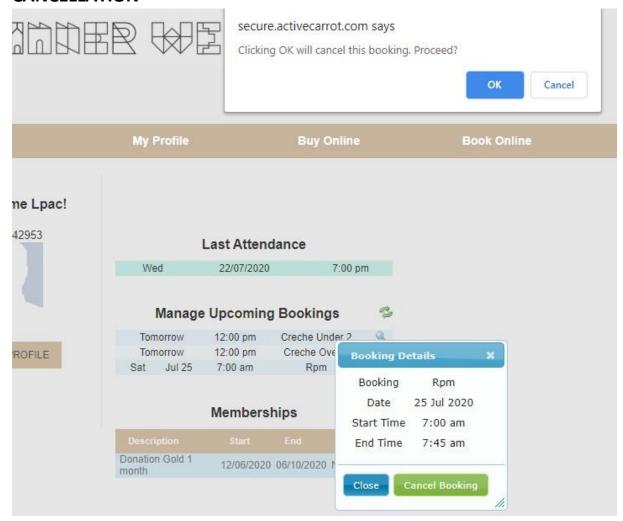
1. YOUR CUSTOMER PORTAL HOME PAGE WILL ALLOW YOU TO MANAGE ANY UPCOMING BOOKINGS



2. CLICK THE MAGNIFYING CLASS OF THE CLASS YOU WISH TO CANCEL FOR BOOKING DETAILS



3. SELECT CANCEL BOOKING AND THEN "OK" TO FINALISE CANCELLATION



CLASS CANCELLATION POLICY

If you cannot make a class, you must cancel at least **60 minutes prior**. Failure to cancel a class may result in a penalty may be applied. If you are a visit pass holder, a visit will be deducted. If you are a casual paying customer, you will forfeit the fee in full.

You can cancel the class via the online customer portal, email aac.enquiries@innerwest.nsw.gov.au or contact reception on (02) 9392 5412