



INNER WEST COUNCIL

Application for Outdoor Dining & Footpath Licence

About this form:	This form is required to apply for the use of Council's footpath for dining purposes, A frames and display of merchandise under the Roads Act 1993. A licence will be issued by Inner West Council and renewed annually subject to compliance with Section 68 LGA 1993, Section 125, 127 & 139 Roads Act 1993, licence conditions and payment of annual fees (as per the fees and charges). An approval lapses earlier for non-compliance with licence conditions and/or non-payment of fees.
How to complete:	<ol style="list-style-type: none"> 1. Ensure that all fields have been filled out correctly. 2. Please note that fields on this form marked with an * are mandatory and must be completed before submitting the application. 3. Once completed, please refer to the lodgement details section for further information.

Applicant's Details:				
	<input type="checkbox"/> Mr	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Other (please specify)
Proprietor's Name:				
Business Name:				
Street Address:				
Suburb:		Postcode:		
Email:				
Phone Number:		Mobile:		
Description of items to be placed on the footpath:				
<input type="checkbox"/> Outdoor Dining/A Frame <input type="checkbox"/> Roadside Dining <input type="checkbox"/> Merchandise <input type="checkbox"/> EV Charger Permit				
The below information is only required for Outdoor Dining and Roadside Dining Applications				
Usage Times:	Mon-Fri		Saturday	Sunday
Number of Tables:			Development Consent No.	
Number of Chairs:			Total Area:	
Sale of Alcohol:	<input type="checkbox"/> Yes		<input type="checkbox"/> No	

Application Declaration			
I understand that Inner West Council is in the process of developing an Inner West Council's Outdoor Dining & Footpath Trading Policy as noted above. I agree to comply with the Licence Approval Conditions.			
Applicant's Signature:		Date:	/ /



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Description of the land to which this Application Relates:

Street Address:

Suburb:

Postcode:

Lot/DP Number:

Owners Consent Details:

Mr Ms Miss Other (please specify)

Full Name:

Provide Applicable:

ABN

ACN

Address of Primary Contact:

Phone Number:

As the owner/s of the land to which this Application relates. I/We consent to the lodgement of this Application

Signature:

Company/Strata Seal

Have you attached the following information with your application if applicable ?

A copy of current \$20 million Public Liability Certificate

Yes

No

The Written Consent of the property owner

Yes

No

Relevant fees have been paid for use of the footpath

Yes

No

Submitted the relevant information for Council to assess this application in accordance with Councils "Outdoor Dining & Footpath Trading Policy" (to be determined)

Yes

No

Ensure that your proposed footpath Dining or Footpath Trading use is in accordance with a Development Consent for your property. This includes "start" & "finishing" times for the use

Yes

No

A copy of your Vehicle Registration Papers. Only applicable to EV Charger Cable permits

Yes

No



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SKETCH OF LEASED AREA AS SHOWN ON DEVELOPMENT CONSENT: Applicable to Outdoor Dining only

(Sketch of leased area, drawn to scale, with measurements showing the dining area, number of tables and chairs, distances to the kerb & Building etc)



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Privacy statement

Application forms and/or names and addresses of people making an application is information that is publicly available. In accordance with section 18(1)(b) of the *Privacy and Personal Information Protection Act 1998 (NSW)*, you are advised that all application forms received by Council will be placed on the appropriate Council file and may be disclosed to Councillors, Council officers, consultants to Council or members of the public. Pursuant to the provisions of the *Government Information (Public Access) Act 2009*, Council is obliged to allow inspection of its documents, including any application you make. However, should you wish for your contact details to be suppressed, please indicate on this application form

How to lodge

Lodging an application requires a completed application form.

All relevant information and the payment of the required fee (where a fee applies).

The application will be checked at lodgement to ensure the required information is provided.

Incomplete/illegible applications will not be accepted and will be returned to you.

Lodge online: www.innerwest.nsw.gov.au/OnlineSelfService

Lodge in person: Inner West Council's Customer Service Centres:

- Ashfield – 260 Liverpool Road Ashfield.
- Leichhardt – 7-15 Wetherill Street Leichhardt.
- Petersham – 2-14 Fisher Street Petersham.

Opening hours: Monday to Friday, 8:30am to 5:00pm

www.innerwest.nsw.gov.au/ContactUs

Cashiering: 8:30am to 4:30pm.

Lodge by mail: Inner West Council, PO Box 14, Petersham NSW 2049

Fees and charges: Find fees and charges on the Council website:

<http://www.innerwest.nsw.gov.au/FeesAndCharges>

Cheques are to be made payable to: Inner West Council

Credit card: Please use Council's credit card payment form: www.innerwest.nsw.gov.au/OnlineSelfService