



Business Waste Service Agreement Form - West

About this form:	Use this form to apply for Council's business waste collection service - West
How to complete:	Please complete all areas. Only fully completed forms will be considered. Once completed, please refer to the lodgement details section for further information.

Applicant Details:

Registered Business Name:			
Business ABN:		Business Type:	
Street address:			
Suburb:		Postcode:	
Contact Person:		Phone number:	
Email:			

Payment Details:

Invoices are sent to a postal address or PO Box.

Please confirm the details below (if same as street address write 'same as above').

Postal Address or PO Box	
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Important Information

Business waste collection is scheduled on the collection day for your area, and your business can nominate additional collections day/s (Monday, Wednesday or Friday) for additional collections (up to 3 per week).

Your business can nominate the size and number of garbage bins required.

To find out the collection day for your area, please call Council on 9392 5000 or visit

<https://www.innerwest.nsw.gov.au/live/waste-and-recycling/waste-calendar>



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Service Details:

Please read service options below and record below the number of bins required, including the collection frequency (per week).

120L garbage bin only	Number of garbage bins:		
	☐ emptied once a week. <i>On collection day for your area</i>	☐ emptied twice a week <i>One collection is on the collection day for your area.</i> Please tick one other day ☐ Monday or ☐ Wednesday or ☐ Friday	☐ emptied three times a week <i>One collection is on the collection day for your area.</i> Please tick two other days ☐ Monday or ☐ Wednesday or ☐ Friday
240L garbage bin only	Number of garbage bins:		
	☐ emptied once a week <i>On collection day for your area</i>	☐ emptied twice a week <i>One collection is on the collection day for your area.</i> Please tick one other day ☐ Monday or ☐ Wednesday or ☐ Friday	☐ emptied three times a week <i>One collection is on the collection day for your area.</i> Please tick two other days ☐ Monday or ☐ Wednesday or ☐ Friday

Privacy statement

This form contains personal information of a person/s making an application to Inner West Council. The requested information assists Council staff to respond to the applicant/s. The supply of information is voluntary. If you do not provide the requested information, Council may not be able to respond to / progress your application. The information will be retained in Council's record keeping system. Information held by Council is not made publicly available unless there is an overriding public interest to do so under the Government Information (Public Access) Act 2009 (GIPA Act) and in accordance with section 18(1)(b) of the NSW Privacy and Personal Information Protection Act 1998. For more information about your privacy please contact Inner West Council on (02) 9392 5000 and ask to speak with the Privacy Officer. Alternatively, you may email Council at council@innerwest.nsw.gov.au or write to us at P.O. Box 14, Petersham, NSW 2049.

**Applicant's
signature:**

Date:

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How to lodge

Lodging an application requires a completed application form.

All relevant information and the payment of the required fee (where a fee applies).

Application will be checked at lodgement to ensure the required information is provided.

Incomplete/illegible applications will not be accepted and will be returned to you.

Lodge by email: council@innerwest.nsw.gov.au

Lodge in person: Inner West Council's Customer Service Centres:

- Ashfield – 260 Liverpool Road Ashfield.
- Leichhardt – 7-15 Wetherill Street Leichhardt.
- Petersham – 2-14 Fisher Street Petersham.

Opening hours: Monday-Friday, 8:30am-5:00pm

www.innerwest.nsw.gov.au/ContactUs

Cashiering: 8:30am to 4:30pm.

Lodge by mail: Inner West Council, PO Box 14, Petersham NSW 2049

Fees and charges: Find fees and charges on the Council website: www.innerwest.nsw.gov.au/FeesAndCharges

Cheques are to be made payable to: Inner West Council

Credit card: Please use the Inner West Council credit card payment form.

Office use only

Checked by officer:		Receipt number:	
Date:		Amount paid:	\$
Record number (if applicable):		Cashier code:	
Customer number (only for CRM related forms):		Initial of officer:	



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Terms and Conditions of Agreement

As a representative of the registered business named in this agreement, I wish to apply for Inner West Council's Business Waste Collection Service and accept the following conditions:

1. All Council-supplied bins remain the property of Council.
2. Each bin being placed out for emptying weighs under 70kg. Overweight or overflowing bins will not be emptied. All waste must be fully contained. Material beside the bin will not be collected. The business will be responsible for removing excess waste.
3. Bins must be stored on the property. Bins are only to be placed on the kerbside the night before collection day and must be removed within 12 hours of collection.
4. If bins are damaged due to overfilling, or your bin is stolen a replacement bin fee will be charged.
5. Bin lids must be closed when placed out for collection.
6. No liquid, hazardous, chemical, clinical waste, building or demolition waste will be accepted. The business will be responsible for removing and disposing of all unacceptable material in a legal manner.
7. The business is responsible for cleaning all the bins regularly.
8. To cancel or change the waste collection service Council must be notified in writing. A two-week notification period is required for any changes in service.
9. Payment is required within 30 days from the date on the invoice.
10. Business waste collection service will be terminated, and Council bins will be removed if payment is not received by Council within 60 days from the date of the invoice.
11. Council's Business Waste Service fees are updated each financial year and listed in Council's Fees and Charges.