

Name	Year 17/18	
	Fee (excl. GST)	Fee (incl. GST)

## Fees and Charges – former Ashfield venues

Explanatory Notes	Explanatory Notes
<p>Category 1: Commercial/private hirer</p>	<p>Category 1: Commercial/private hirer. Any hirer who cannot produce a concession/health card or Not-For-Profit evidence of Incorporation fall under this Category. All commercial hirers need to provide evidence of:</p> <ul style="list-style-type: none"> <li>- Public Liability Insurance</li> </ul> <p>Private hirers are covered by Council's Public Liability Insurance.</p>
<p>Any hirer who cannot produce a concession/health card or Not-For-Profit evidence of Incorporation fall under this Category. All commercial hirers need to provide evidence of:</p> <ul style="list-style-type: none"> <li>- Public Liability Insurance</li> </ul> <p>Private hirers are covered by Council's Public Liability Insurance</p>	
<p>Category 2: Not-for-profit (NFP)</p>	<p>Category 2: Not-for-profit (NFP). These organisations need to provide:</p> <ul style="list-style-type: none"> <li>- Certificate of Incorporation</li> <li>- Public Liability Insurance</li> </ul> <p>One (1) session of four (4) hours per day available for Category 2 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.</p> <p>Political parties and State Government fall under this Category, and need to provide Public Liability Insurance only. Artists also fall under this category subject to the primary purpose of hire being a non-commercial, creative activity and the hirer is able to demonstrate history of creative practice. Artists do not need to provide evidence of public liability insurance.</p>
<p>These organisations need to provide:</p> <ul style="list-style-type: none"> <li>- Certificate of Incorporation</li> <li>- Public Liability Insurance</li> </ul> <p>One (1) session of four (4) hours per day available for Category 2 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.</p> <p>Political parties and State Government fall under this Category, and need to provide Public Liability Insurance only. Artists also fall under this category subject to the primary purpose of hire being a non-commercial, creative activity and the hirer is able to demonstrate history of creative practice. Artists do not need to provide evidence of public liability insurance.</p>	
<p>Category 3: Not-for-profit charging members (NFPCM)</p>	<p>Category 3: Not-for-profit charging members (NFPCM). These organisations are NFPs whom charge members to attend their event. These include but are not limited to charging for a service (i.e.. dancing), entry to the event etc. These organisations need to provide:</p> <ul style="list-style-type: none"> <li>- Certificate of Incorporation</li> <li>- Public Liability Insurance</li> </ul> <p>One (1) session of four (4) hours per day available for Category 3 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.</p>
<p>These organisations are NFPs whom charge members to attend their event. These include but are not limited to charging for a service (i.e.. dancing), entry to the event etc. These organisations need to provide:</p> <ul style="list-style-type: none"> <li>- Certificate of Incorporation</li> <li>- Public Liability Insurance</li> </ul> <p>One (1) session of four (4) hours per day available for Category 3 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.</p>	

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Category 4: Pension/Concession card holder	<p>Category 4: Pension/Concession card holder. To be eligible to use a pensioner/health card to make a venue booking you must fulfil the following criteria:</p> <ul style="list-style-type: none"> <li>– Must provide evidence of a valid pensioner/health card and provide a copy at time of booking</li> <li>– Must reside within the Marrickville area and provide evidence of residential address</li> <li>– Must be holding the event for yourself, or be the guardian/carer of the person under 18 who the event is for.</li> </ul>		
<p>To be eligible to use a pensioner/health card to make a venue booking you must fulfil the following criteria:</p> <ul style="list-style-type: none"> <li>– Must provide evidence of a valid pensioner/health card and provide a copy at time of booking</li> <li>– Must reside within the Marrickville area and provide evidence of residential address</li> <li>– Must be holding the event for yourself, or be the guardian/carer of the person under 18 who the event is for</li> </ul>			

Category 5: Unincorporated Community Organisations	<p>Category 5: Unincorporated Community Organisations. These organisations need to provide:</p> <p>reasonable evidence that the group is community based, e.g. letter of reference, website, letterhead.</p> <p>One (1) session of four (4) hours per day available for Category 5 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.</p>		
<p>These organisations need to provide: Reasonable evidence that the group is community based, e.g. letter of reference, website, letterhead. One (1) session of four (4) hours per day available for Category 5 hirers between Monday to Sunday at the Community Meeting Rooms, and Monday to Friday (until 5pm Friday) at the Town Halls. Additional hours/days will be charged at Category 1 rates.</p>			

Consecutive Days	Consecutive Days		
Consecutive days hire require a minimum of twelve (12) hours hire at the Town Halls and eight (8) hours hire at the Community Meeting Rooms each day to retain the venue overnight.	Consecutive days hire require a minimum of twelve (12) hours hire at the Town Halls and eight (8) hours hire at the Community Meeting Rooms each day to retain the venue overnight.		
Annual Request for regular hire	Annual Request for regular hire		
An annual request for applications for the allocation of venues for regular hire is conducted. Payment of regular hire will be by invoice. Additional dates/times requested need to be paid at the time of booking.	An annual request for applications for the allocation of venues for regular hire is conducted. Payment of regular hire will be by invoice. Additional dates/times requested need to be paid at the time of booking.		
Bonds	Bonds		
Bonds for Community Meeting Rooms by NFP and NFPCM who are processed through the annual request for regular hire of venues are not required.	Bonds for Community Meeting Rooms by NFP and NFPCM who are processed through the annual request for regular hire of venues are not required.		

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Name	Year 17/18 Fee (excl. GST)	GST	Fee (incl. GST)
All bonds to be paid at time of booking. Bond will be refunded to the individual who has made the bond payment by cheque. Bond may be withheld if Terms and Conditions of Venue Hire are not adhered to. Council will charge additional costs i.e., damage to the venue as a result of the hire, overstay of time hired, additional cleaning costs, set up of hall etc. if the Terms and Conditions are not followed. Hirer's may be required to pay additional costs if the bond is not sufficient for the damage/repair required.			All bonds to be paid at time of booking. Bond will be refunded to the individual who has made the bond payment by cheque. Bond may be withheld if Terms and Conditions of Venue Hire are not adhered to. Council will charge additional costs i.e., damage to the venue as a result of the hire, overstay of time hired, additional cleaning costs, set up of hall etc. if the Terms and Conditions are not followed. Hirer's may be required to pay additional costs if the bond is not sufficient for the damage/repair required.
The amount listed in the Fees and Charges for each venue is a minimum bond only. The Director of Community Services may increase the bond amount as appropriate to the nature of the activity and potential risk to Council Venues.			The amount listed in the Fees and Charges for each venue is a minimum bond only. The Director of Community Services may increase the bond amount as appropriate to the nature of the activity and potential risk to Council Venues.
Cancellations			Cancellations
All bookings are to be paid in full at time of booking. Cancellations of more than one (1) month prior to date of the hire incur a penalty of 50% of the hire fee costs. Cancellations of less than 1 month prior to the date of the function incur a penalty of 100% of the hire fee.			All bookings are to be paid in full at time of booking. Cancellations of more than one (1) month prior to date of the hire incur a penalty of 50% of the hire fee costs. Cancellations of less than 1 month prior to the date of the function incur a penalty of 100% of the hire fee.
Out Of Hours Opening Fee – Monday to Friday	\$320.45	\$32.05	\$352.50
Out Of Hours Opening Fee – Saturday to Sunday	\$372.73	\$37.27	\$410.00
Fire Brigade Fee – charges incurred for Fire Brigade attendance due activity by hirer	\$1,336.36	\$133.64	\$1,470.00
Security Fee – charges incurred for Security attendance due to activity by hirer			At Cost Plus 10%

## TOWN HALLS

### Petersham and Marrickville Town Halls Hire

#### Category 1

Monday to Friday (before 5pm Friday) – hourly rate	\$102.27	\$10.23	\$112.50
Friday 5pm – Saturday 1am	\$1,118.18	\$111.82	\$1,230.00
Saturday, Sunday and Public Holidays 6 hour block	\$1,027.27	\$102.73	\$1,130.00
Saturday, Sunday and Public Holidays per day(all day charge from 6am – 1am)	\$2,054.55	\$205.45	\$2,260.00

#### Petersham Town Hall Old Council Chambers

Monday to Friday (before 5pm Friday) – hourly rate	\$65.45	\$6.55	\$72.00
Friday 5pm – Saturday 1am	\$186.37	\$18.64	\$205.00
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$168.18	\$16.82	\$185.00

#### Category 2

Monday to Friday (before 5pm Friday) – hourly rate	\$0.00	\$0.00	\$0.00
Friday 5pm – Saturday 1am	\$559.09	\$55.91	\$615.00
Saturday, Sunday and Public Holidays 6 hour block	\$465.91	\$46.59	\$512.50
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$1,027.27	\$102.73	\$1,130.00

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### Category 3

Monday to Friday (before 5pm Friday) – hourly rate	\$27.27	\$2.73	\$30.00
Friday 5pm – Saturday 1am	\$559.09	\$55.91	\$615.00
Saturday, Sunday and Public Holidays 6 hour block	\$465.91	\$46.59	\$512.50
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$1,027.27	\$102.73	\$1,130.00

### Category 4

Monday to Friday (before 5pm Friday) – hourly rate	\$102.27	\$10.23	\$112.50
Friday 5pm – Saturday 1am	\$1,118.18	\$111.82	\$1,230.00
Saturday, Sunday and Public Holidays 6 hour block	\$1,027.27	\$102.73	\$1,130.00
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$2,054.55	\$205.45	\$2,260.00

### Category 5

Monday to Friday (before 5pm Friday) – hourly rate	\$0.00	\$0.00	\$0.00
Friday 5pm – Saturday 1am	\$559.09	\$55.91	\$615.00
Saturday, Sunday and Public Holidays 6 hour block	\$465.91	\$46.59	\$512.50
Saturday, Sunday and Public Holidays per day (all day charge from 6am – 1am)	\$1,027.27	\$102.73	\$1,130.00

### Bond – Town Halls

Bond	\$1,500.00	\$0.00	\$1,500.00
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## Community Meeting Rooms

### Herb Greedy, Seaview Street Hall, St Peters Town Hall Level 1 & Camperdown Park Meeting Room

#### Category 1

Monday to Sunday – hourly rate	\$65.45	\$6.55	\$72.00
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#### Category 2

Monday to Sunday – hourly rate	\$0.00	\$0.00	\$0.00
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#### Category 3

Monday to Sunday – hourly rate	\$18.63	\$1.86	\$20.50
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#### Category 4

Monday to Sunday – hourly rate	\$9.09	\$0.91	\$10.00
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#### Category 5

Monday to Sunday – hourly rate	\$0.00	\$0.00	\$0.00
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### Bond – community Meeting Room

Bond	\$470.00	\$0.00	\$470.00
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Name	Year 17/18		Fee (incl. GST)
	Fee (excl. GST)	GST	

## Small Community Meeting Rooms

### St Peters Town Hall Ground Floor

#### Category 1

Monday to Sunday – hourly rate	\$32.73	\$3.27	\$36.00
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#### Category 2

Monday to Sunday – hourly rate	\$0.00	\$0.00	\$0.00
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#### Category 3

Monday to Sunday – hourly rate	\$9.09	\$0.91	\$10.00
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#### Category 4

Monday to Sunday – hourly rate	\$9.09	\$0.91	\$10.00
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#### Category 5

Monday to Sunday – hourly rate	\$0.00	\$0.00	\$0.00
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### Bond – community Meeting Room

Bond	\$470.00	\$0.00	\$470.00
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### Lost Key/swipe charge (all venues)

Lost Key	\$150.00	\$15.00	\$165.00
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## Chrissie Cotter Gallery

Artists / Performers – including local artists and performers; and non–local artists and performers mounting exhibitions / performances of interest to the Marrickville community	15% commission on all work sold and 15% commission of any door fees for performances; GST as applicable		
Artist / Performers – Bond and Key Deposit	\$224.00	\$0.00	\$224.00

## Enmore Resource Centre Rent

Key fee – per key	Not Applicable		
Bond	Not Applicable		
Use per hour or part thereof	Not Applicable		