



INNER WEST COUNCIL

Application for Bulk Bin Permit

About this form:	This form is required to place a skip bin, building material or a sea container on Council roadway or grass verge. Permission to place these items on State Roads must be obtained from the RTA. Bulk Bins must NOT be placed on or blocking any footpath or carriageway. Bins MUST comply with conditions overleaf and any guidelines issued by the RTA. A copy of the bulk bin/container supplier or builder's current public liability insurance policy
How to complete:	Please print clearly and give all contact details. If the applicant is a company, proof the company is a legal entity must be given, either by company seal or company letterhead. Please ensure you attach appropriate fee payment.

Property / Site Details:			
Street address			
Suburb		Postcode	
Lot		DP/SP	

Applicant's Details:			
Family or Company Name			
Given Name		Contact person (if company)	
Postal Address			
Phone No		Mobile	
Email			

Bin Details			
Bin Type	<input type="checkbox"/> Skip Bin	<input type="checkbox"/> Bundled Building Materials	<input type="checkbox"/> Sea Container
Name of Supplier:			
Dimensions or capacity (in square metres)			
Dates bin will occupy Council property:		to	
Address bin is to be placed:			
Location of bin:	<input type="checkbox"/> Roadway <input type="checkbox"/> Grass Verge <input type="checkbox"/> Other _____		

Public Liability Insurance Policy Details	
The Supplier / Builder you are using must hold current Public Liability Insurance. Please attach a copy of their current certificate	
Name of insurance Company:	
Amount of Public Liability Insurance (not less than \$20 million)	
Policy Number:	
Expiration date:	



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Development Application

Does this application relate to a Development Application?

No

Yes

If yes, what is the DA Number?

Bin Type

Please tick

- Mini Size Container (up to 4 cubic metres)
- Medium Size Container (5-10 cubic metres)
- Large Size Container (11-20 cubic metres)

Any larger container will require review by Engineering Department. Council will issue a permit/consent for the work 10 working days from payment, subject to Council Engineer's satisfaction with the proposed works.

**Applicant's
signature:**

Date:

/ /

Privacy statement

This form contains personal information of a person/s making an application to Inner West Council. The requested information assists Council staff to respond to the applicant/s. The supply of information is voluntary. If you do not provide the requested information, Council may not be able to respond to / progress your application. The information will be retained in Council's record keeping system. Information held by Council is not made publicly available unless there is an overriding public interest to do so under the Government Information (Public Access) Act 2009 (GIPA Act) and in accordance with section 18(1)(b) of the NSW Privacy and Personal Information Protection Act 1998. For more information about your privacy please contact Inner West Council on (02) 9392 5000 and ask to speak with the Privacy Officer. Alternatively, you may email Council at council@innerwest.nsw.gov.au or write to us at P.O. Box 14, Petersham, NSW 2049.



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How to lodge

Lodging an application requires a completed application form.

All relevant information and the payment of the required fee (where a fee applies).

Application will be checked at lodgement to ensure the required information is provided.

Incomplete/illegible applications will not be accepted and will be returned to you.

Lodge by email: council@innerwest.nsw.gov.au

Lodge in person: Inner West Council's Customer Service Centres:

- Ashfield – 260 Liverpool Road Ashfield.
- Leichhardt – 7-15 Wetherill Street Leichhardt.
- Petersham – 2-14 Fisher Street Petersham.

Opening hours: Monday-Friday, 8:30am-5:00pm

www.innerwest.nsw.gov.au/ContactUs

Cashiering: 8:30am-4:30pm.

Lodge by mail: Inner West Council, PO Box 14, Petersham NSW 2049

Fees and charges: Find fees and charges on the Council website: www.innerwest.nsw.gov.au/FeesAndCharges

Cheques are to be made payable to: Inner West Council

Credit card: Please use the Inner West Council credit card payment form.

Office use only

Checked by officer:		Receipt number:	
Date:		Amount paid:	\$
Record number (if applicable):		Cashier code:	
Customer number (only for CRM related forms):		Initial of officer:	



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Further information

The following conditions are set out to prevent injury or damage to any persons or property. Failure to comply with these conditions could mean immediate removal of the bin at your expense and/or the issue of on-the-spot fines.

1. An application and payment of fee must be made to Council before any bin is placed upon Council's roadway or grass verge.
2. It is an offence to stand a bin upon any footpath or carriageway.
3. The bin must be placed in accordance with any guidelines issued by the Roads and Traffic Authority (RTA).
4. The Applicant must accept liability for any damage caused to the road, gutter, grass verge, footpath or any injury sustained by any persons during the delivery, occupation and removal of the bin.
5. The Applicant must provide a copy of the bulk bin/container supplier or builder's current public liability insurance policy before approval will be issued.
6. Council reserves the right to order the removal of any bin or the termination of any activity associated with it, which causes a nuisance or creates a danger. Upon receipt of such order, the applicant shall comply immediately.
7. The Applicant must agree to observe any special conditions that are imposed by Council in relation to this Application.
8. The bin must:
 - Be in good condition and properly cleaned prior to delivery.
 - Display the details of the supplier, including name and telephone number.
 - Be painted in a safety type colour or made suitably visible by all-round reflective striping.
 - Be located in accordance with Council's directions.
9. The Applicant must agree to bear responsibility for the removal of any waste deposited in or around the bin, whether by their self, at their direction or by any other person.
10. The Applicant must also agree to indemnify the Council against any clean-up costs that may be incurred and acknowledge that the said costs may be recovered by the Council as a debt.
11. Food waste, dangerous or hazardous wastes shall not be placed in any bin.
12. Building materials must be neatly and safely stacked on a crate or pallet. Council will not permit loose materials such as sand or gravel.

Bins must only be used in conjunction with an approved activity on site. Bins that are required for long-term use without a valid reason, or that are subject to complaints may at councils discretion is required to be removed.