

**Minutes of Implementation Advisory Group Meeting
held at Petersham Service Centre on Thursday 14 July 2016**

The meeting commenced at 6.32pm

Members: Lucille McKenna OAM (*apology*)
Alex Lofts
Darcy Byrne (*apology*)
Vera-Ann Hannaford
Sam Iskandar
Rosana Tyler

Other Attendees:

Richard Pearson	Administrator (Chairperson)
Vanessa Chan	Interim General Manager
Nellette Kettle	Director Innovation and Strategy
Tanya Whitmarsh	Manager Governance and Risk, Marrickville
Helen Tola	Manager Customer Service and Corporate Planning, Leichhardt
Rad Miladinovic	Coordinator Governance and Administration, Marrickville (Minute Taker)

1. Welcome by Administrator

2. Acknowledgement of Country

3. Apologies: Darcy Byrne and Lucille McKenna

4. Confirmation of Minutes

Recommendation: TYLER / ISKANDAR

THAT the Minutes of the Implementation Advisory Group Meeting held on Tuesday 21 June 2016 be confirmed.

CARRIED UNANIMOUSLY

5. Disclosures of Interest

Nil.

6. Election of Chairperson

Nomination: LOFTS / ISKANDAR

Rosana Tyler was appointed as Chairperson for this meeting by majority vote.

CARRIED UNANIMOUSLY

7. Items for Discussion:

IAG0716 Item 1: INTEGRATION AND INNOVATION PLAN – KEY STRATEGIC ACTIONS

Recommendation: TYLER / ISKANDAR

THAT:

1. the report be received and noted;
2. a report updating progress on two or three key areas of the i-Plan implementation be brought to the IAG, beginning with the next meeting;
3. progress reports on IT implementation be regularly brought to the IAG, beginning with the next meeting; and
4. avenues for participatory democracy and community engagement be explored – such as community committee structures, social media, online tools, community stalls, citizen's juries with staff dedicated to this work.

CARRIED UNANIMOUSLY

The meeting closed at 8.27pm.