



Social Strategy Advisory Committee

Wednesday 26 October 2022

Meeting Rooms 1 and 2, Level 6, 260 Liverpool Road, Ashfield

Minutes

Meeting commenced at 6.10 pm and concluded at 7.55 pm

1. Present

Community members	Staff	Councillors
Sandra Triulzi	Louise Laz	
Stevan Untaru	Simon Watts (joined the meeting at 7 pm)	
Brett Anderson		
Holly McDonald		
Elizabeth Counter		
Tina Kao		
Elif-Özlem Kücüktaş		
Sarah Breavington		
Lisa Miller		
Melinda Clarke		
Caitlin Graham		
William Domanski		
William Lee		



2. Chairperson

Nominees were William Domanski and Sandra Triulzi. A show of hands elected ST as Chair and WD as Alternate Chair.

3. Acknowledgment of Country

LL welcomed members to the meeting and provided an Acknowledgment of Country.

4. Apologies

Apologies were recorded for Alex Campey and Hannah Duker

5. Disclosures of Interest

No conflicts of interest were disclosed.

6. Quorum (minimum 8 members)

A quorum was achieved.

Discussion items

Item	Summary	Recommendations / actions	Council's response
1	The draft Terms of Reference were reviewed and considered by the Committee, using the previous Committee TOR as a reference point.	It was agreed to adopt and review the Terms of Reference on a six monthly basis	
2	The 2023 Meeting Schedule was discussed. Meeting times will be generally the middle Wednesday of the month, commencing at 6.15 p.m. and concluding at 8.15 p.m. The following dates were proposed to the Committee: Wednesday 15 February Wednesday 26 April	The Committee agreed to meet as per the suggested schedule for 2023	

Item	Summary	Recommendations / actions	Council's response
	<p>Wednesday 15 June</p> <p>Wednesday 16 August</p> <p>Wednesday 22 November</p>		
	<p>Can working groups can be formed and meet outside the meetings</p>	<p>LL to consult and report back next meeting</p>	
	<p>How does Council currently communicate with community SU suggested as a group the members come up with project suggestions and table them at a future meeting Information would be helpful re current communications and community engagement (preferably comms strategy – community engagement strategy)</p> <p>Census data from Glenn Capuano profile id</p> <p>BA – what might be best practice elsewhere</p> <p>WD circulated social progressive index – highlights area of need within the community to expand the areas of opportunity for those most in need SW addressed the meeting on Council priorities as outlined in the Strategic Plan and the Operational Plan, particularly wellbeing and resilience as a focus. Councillors portfolios? WL – giving voice to the vulnerable – how do we get feedback from the CALD, homeless?</p>	<p>Members to submit at next meeting</p> <p>LL to explore and if possible circulate before next meeting LL to circulate the profile id presentations before next meeting</p> <p>LL to circulate the Social Progressive Index</p>	

Item	Summary	Recommendations / actions	Council's response
	<p>The committee considered topics that were proposed by Council at their meeting of 25 October.</p> <p>TK - are there already defined groups that need assistance so they could be prioritised in a workplan</p> <p>SU - Could we team up with a university social research centre?</p> <p>SB - IWC is part of Resilience Sydney – do we have a resilience officer who could talk to the meeting</p> <p>High level strategy timeline for 2023</p> <p>Discussion regarding agenda for next meeting so it can be structured to best use of time and resources (divide the questions up and consider individual's perspective)</p> <p>Comms question – Lisa, Holly, Tina, Caitlin, William L, Sandra</p> <p>Resilience – Brett, William, Melinda, Sarah, Elif, Steven, Liz, William D</p> <p>For next meeting – workshop at the meeting</p>	<p>Proposals to LL from all members in relation to what they would like to see as the focus</p> <p>SW to provide</p> <p>ST to work up draft with timed agenda</p>	

7. Distribution of minutes and actions



Minutes were distributed to members, uploaded to the website and emailed to Councillors via the Governance team on xxxx. (Within 7 days of meeting).

