



**Minutes of Arts & Culture Advisory Committee meeting
at Ashfield Civic Centre
on Thursday 2nd May 2019**

The meeting commenced at 6.15pm

1. Acknowledgement of Country

2. Introductions & Apologies:

Present: Amanda Buckland, Hellen Morgan Harris, Paul Hurst, Tamara Winikoff, Nat Cheney, Lian Loke, Annabelle Drumm, Eleni Christou, James Winter, Rebeca Allen, Kat Dopper;

Other Attendees: Cnr Stamolous

Apologies: Erica Aronsten and David Jackson

3. Disclosures of Interest: Helen, James and Nat were all interviewed for the Creative Spaces case studies. James Winter has a board member who wrote the creative spaces discussion paper.

Item 4: Presentation on LSPS planning processes by Manager Strategy David Milliken and Community Engagement Barbara Becker

Overview of the Local Strategic Planning Statement (LSPS) progress and lead into LEP and DCP processes.

Barbara Thanked ACAC members for engaging with the Employment Lands consultation

David outlined key stages and documents that include:

- IWC Neighbourhood Community Insights report, April 2019
- Eastern City District Plan - Greater Sydney Commission, 2019, Placescore
- Our Inner West Community Strategic Plan, 2036

The task is to create a 20 year vision that includes both State Government strategies and community visions. ACAC were advised the forums on have a say for participation.

Item 5 – Adopting the Draft Protocols

Action 1: Draft Protocols were adopted with amendments and will be added to the online forum for review
Hellen/Tamara

ACAC members can check the minutes or business from any other Local Democracy group by checking on Council's website under [Local Democracy Groups](#). As there are 13 groups, this is not something that the conveyor can track on the Committee's behalf.

Action 2: Amanda to check IWC process for adding new members or replacing members when they leave and report to next meeting

Action 3: Amanda to check media policy or protocols for Arts and Cultural Committee Communications plan in discussion with Community Engagement and the Communications teams

Item 6 – Review of the Live Music Grants

One off grants are being advertised for up to \$5000 for individual musicians and \$20 000 for venue infrastructure

ACAC reviewed the guidelines at our last meeting in February.

On this version they gave the feedback that:

Action 1: Amanda to give the following feedback from ACAC to the Cultural Planner and grants team

a) The language in the grants needs more clarity

Musician Development grants

- Perhaps call it individual musician promotion and publicity?
- Clarify if this cover fees for Professional Development opportunities?

Venue capacity building grants

- It needs to be more specific and clear that this is for infrastructure only

b) The criteria for assessment should be split into 2 sections as these are very different grants on offer

c) Include examples of applications or suitable ideas be reference for potential applicants

- (the cultural planner confirmed that this is not possible as there have been no previous such grants. The team have scheduled information sessions for applicants to discuss their ideas with officers and address this issue.)

d) At the last meeting it was recommended that the criteria for Music Grants replace the word "innovation" with "creative merit" Unfortunately this could be changed in the timeframe

e) ACAC would like to review the text for ads and marketing for these grants before they go out

f) ACAC recommend that the grants team review the format for the AMEX live music backers grants as they are very easy to read for applicants

Action 2: ACAC committee reps will assist on the assessment panels Rebecca Allen and Annabelle Dunn on individual musicians and Rebecca and James on Venues

Action 3: Promotion of grants- ACAC would like text re the grants to be forwarded to them to help with promoting grants to the community
James/ Lian

Item 7: Update on Creative Space research

Action 1: The Committee strongly endorse the recommendations from the Western Sydney university research into cultural production case studies research inform the development of the Local Area Planning Statement
Hellen/James

Action 2: The link for the Left Bank Creative Spaces and venues discussion paper sent to the ACAC did not work. Amanda to resend

Action 3: The Committee request the opportunity to bring their expertise to enhance the Creative Spaces and Venues research and recommendations
Tamara/ Annabelle



INNER WEST COUNCIL

Action 4: The ACAC requested that the Definitions of Creative Spaces developed by Nat Cheney and Hellen Morgan Harris be tables as an Appendix to Councils suite of research

Deadline for further input to these research papers would be early June

James/Tamara

Item 8 – Committee communication and input

The Community Engagement team has established a closed online forum as a place for participants who chose to view documents, and discuss matters arising outside face to face meetings. This pilot will run until September and then be evaluated

Action 1: The ACAC need to sign up to this forum if they wish to start using it

Amanda to check and advise if forum participants get notifications when comments are uploaded

The process that is agreed is:

Amanda, as convenor, will upload documents as PDFS or word versions

Hellen, as chairperson, will review conversations and present updates on discussions at the next meeting of the ACAC

Helen/ Tamara

Item 9: Adopt minutes from meeting of 2 February 2019

James/Tamara

Item 10: Matters Arising Cllr Stamoulos asked the committee to consider the number of meetings that would best suit them.

The meeting concluded at 8.35pm.