



## GIPA Form for Contracts over \$150,000 (Including GST)

The *GIPA Act* requires Council to record and publish certain information about some contracts with private sector bodies. Part 3, Division 5 of the *GIPA Act* states that information about contracts worth more than \$150,000 must be recorded in a register of contracts which must be published on Council's website.

### Contracts that must be included in the Contracts register are those:

- between Council and a private sector contractor
- signed after the commencement of the *GIPA Act* (1 July 2010)
- for a value of \$150,000 or more, and involve:
  - the contractor undertaking a specific project such as construction, infrastructure or property development
  - the contractor agreeing to provide specific goods or services
  - the transfer or lease of real property.

### There are three different classes of government contract:

**CLASS 1** Contracts are those that have, or are likely to have, a value of \$150,000 or more

**CLASS 2** Contracts are CLASS 1 contracts where:

- there has not been a public tender process and the terms and conditions of the contract have been negotiated directly with the contractor, or
- the contract was the subject of a tender (whether public or not) but the terms and conditions have been substantially negotiated with the contractor or
- the obligations of one or more parties to maintain or operate infrastructure or assets could continue for 10 years or more, and the contract involves a privately financed project or the exchange of significant assets.

**CLASS 3** Contracts are when a CLASS 2 contract has a value, or likely value of more than \$5 million.  
(Register is to include a copy of the CLASS 3 contract).

<b>Tender Number</b>	NPN117-2
<b>Tender Name Description</b>	Bulk Fuel, Fuel Card, Oil, Lubes
<b>Tender Method</b> ( <i>Tender/RFQ/EOI/Direct Negotiation</i> )	LGP Panel Contract
<b>Name of successful Service Provider / Contractor</b> ( <i>including T/As</i> )	<a href="#">LGP Approved Contractors</a>
<b>Address of successful Service Provider/Contractor</b>	
<b>Is there a Provision for renegotiation?</b> ( <i>Yes or No</i> )	No

<b>Any related body corporation?</b> <i>(in respect of the contractor, or any other private sector entity in which the contractor has an interest, that will be involved in carrying out any of the contractor's obligations under the contract). List name if applicable:</i>	N/A
<b>Basis of payment</b> <i>(ie; schedule of rates or lump sum)</i>	Schedule of Rates
<b>Date of contract acceptance</b>	1 January 2025
<b>Contract Term and any extension?</b> <i>(ie; 3 years + 1 x 2 year extension)</i>	10 years + 2 x 2 year extensiona
<b>Is there any Provision for variation?</b> <i>(Yes or No)</i>	No
<b>Estimated Tendered amount including GST</b>	As per published rates
<b>Is there a Provision for payment of operation or maintenance services?</b> <i>(Yes or No <u>or</u> N/A)</i>	N/A
<b>Tender Evaluation and Assessment Criteria</b> <i>(list here) Example:</i> <ul style="list-style-type: none"> <li>• Proven Capacity to perform and complete the Contract based on past performance including capacity to meet current commitments</li> <li>• Methodology and Schedule</li> <li>• Level of compliance with the proposed Contract</li> <li>• Work Health &amp; Safety</li> <li>• Qualifications and experience of Key Personnel</li> <li>• Qualifications and experience of Key Subcontractors</li> <li>• Value represented by each Tender taking into consideration: <ul style="list-style-type: none"> <li>○ Tender price: and</li> <li>○ Overall assessment of other criteria</li> </ul> </li> <li>• Other as follows:</li> </ul>	
<b>Any Additional Information?</b>	N/A
<b>Class of Contract</b> <i>(e.g. 1, 2 or 3)</i>	Class 1